

MHLS ACTION MEMO

#09-06

TO:	Member Library Directors
FROM:	Merribeth Advocate, Outreach & Education Coordinator
DATE:	July 29, 2009
RE:	Print Copies of 2008 Statistical Annual Report

Background

Each year MHLS compiles the member library statistical annual report information that libraries submitted to DLD. In the past each library had been sent 2 print copies, one in the delivery to the Library Director and one mailed to the Board President.

Issue

The compilation of 2008 data is available online at http://midhudson.org/annual_reports/2008/main.htm. This year the Directors agreed the print copies would not automatically be sent out. Instead they need to be requested through this Action Memo. Print copies requested will arrive in the delivery.

Action

Check with your Board President to see if they want a print copy. Fill out the form below and return the form to MHLS in the delivery.

Deadline

August 31, 2009



To: MHLS, attn. Merribeth Advocate, MHLS Outreach Department
due August 31, 2009

- Yes, send my library 1 print copy of the 2008 Statistical Annual Report.
- Yes, send my library 2 copies of the 2008 Statistical Annual Report.
- No, do not send any print copies to my library.

Name of Library _____