

**MID-HUDSON LIBRARY SYSTEM
MINUTES
of the
BOARD OF TRUSTEES MEETING
July 1, 2004**

President von Bergen called the meeting to order at 10:05 a.m. in the Auditorium of the Mid-Hudson Library System.

I. ROLL CALL AND APPROVAL OF AGENDA

Trustees Present: John DeJoy, Jesse Feiler, Peter Hoffmann, Sally Laurilliard, Ronald Oppen, Kathleen Orth, Marie Smith, Jim Tuttle, Muriel Verdibello, Camilla von Bergen

Trustees Absent: Margaret Feldman, James Hoover, Patricia Miller, Christopher Post, Nancy Ursprung

Staff Present: Merribeth Advocate, Deborah Begley, Josh Cohen, Tom Finnigan, Margaret Keefe, Rebekkah Smith, Mohamed Toufali, Peggy Winn

Others Present: Lauren Muffs, Assistant Director, Poughkeepsie Public Library District; Julie Spann, Director, Fishkill Library

II. BUSINESS

A. Velocity Express Contract

Mr. Cohen opened the discussion of the contract with responses to questions submitted by Mr. Tuttle prior to this meeting, (see Appendix).

Contract questions answered

The Board then reviewed the document and asked for clarification, revision/deletion of wording in paragraphs, 5, 8, 12 and 21.

Board requests revisions

Following this discussion, Mr. Cohen addressed the following concerns from the Dutchess County Directors Association: He stated that, in regard to:

Response to DC Directors Association

- the lengthy negotiation period –the process took approximately five months due to the need for review by all concerned parties and the renegotiating of the initial contract;
- the ability to handle the System’s volume - Velocity currently handles volume of over 150,000 deliveries a day and the System will still be running the delivery service and sub-contracting drivers;
- the possibility of loss or damage to materials – this is addressed in the contract and liability will rest solely with Velocity;
- the existence of a back-up plan – since the infrastructure of the delivery system will remain the same, in the event that the contract is voided, the System will re-institute the present

system using monies from its fund balance.

There being no further comments, Ms. von Bergen called for a motion to approve the contract subject to revision.

*Contract
approved subject
to revision*

Mr. Tuttle moved and Mr. Hoffmann seconded THAT THE BOARD AUTHORIZES THE SYSTEM TO FINALIZE THE CONTRACT WITH VELOCITY EXPRESS FOR SUB-CONTRACTING ITS DELIVERY SERVICE PENDING SATISFACTORY COMPLIANCE WITH THE SUGGESTED REVISIONS. **The motion carried.**

At the discretion of the Executive Director, Ms. von Bergen will request a meeting of the Executive Committee before finalizing the contract.

B. Severance Package

At 10:55 a.m. President von Bergen called for a motion to go into Executive Session to discuss the severance package for the drivers.

*Board goes to
Executive
Session*

Ms. Smith moved and Mr. Hoffmann seconded THAT THE BOARD GO TO EXECUTIVE SESSION TO DISCUSS THE SEVERANCE PACKAGE FOR THE DRIVERS. **The motion carried.**

At 11:13 a.m., Ms. Smith moved and Ms. Laurilliard seconded THAT THE BOARD LEAVE EXECUTIVE SESSION. **The motion carried.**

At 11:14 a.m., Ms. von Bergen reconvened the regular Board meeting, and called for a motion to adopt the severance package.

*Severance
package
approved*

Ms. Smith moved and Mr. Oppen seconded THAT THE BOARD APPROVES THE SEVERANCE PACKAGE NEGOTIATED WITH THE UNION FOR SYSTEM DRIVERS. **The motion carried.**

The Board thanked Tom Finnigan, Shipping and Receiving Supervisor, for his contribution during the negotiation and transition periods.

*Tom Finnigan
recognized*

III. ADJOURNMENT

At 11:20 a.m. Ms. Smith moved and Ms. Laurilliard seconded that the meeting be adjourned.

The next meeting is scheduled for Thursday, July 22, at 10:00 a.m. at the Mid-Hudson Library System Auditorium.

Respectfully submitted by

Sally Laurilliard
Secretary

Approved 2004
by the MHLS Board of Trustees

