

# On-site Visits to Member Libraries in 2005

## Central Library

Type	Number of Visits to member libraries
➤ Reference Evaluations	35
➤ Customer Service Education	7
➤ Database Education	11
➤ Readers' Advisory	6

**TOTAL number of visits: 59**

## MHLS

Type	Number of Visits to member libraries
➤ Consultation / Information	94
➤ Program Support	32
➤ Technology Support	65
➤ Training	68

**TOTAL number of visits: 259**

# MHLS Phone & E-mail Contacts with Member Libraries in 2005

Type	Number of contacts with member libraries
Grants, state & federal funding	1,008
Funding & governance	2,128
Charter & registration	96
Automation & technology	8,272
Youth services	8,464
Adult services	4,192
Physical plant	272
Personnel & management issues	544
State & county correctional facilities	1,100
Info to local, county, state legislators & their staffs	48
Info to media about system & member libraries	224
Website development & maintenance	592
Marketing & PR	3,888
Delivery	352
Friends Group	192
NYS talking books and Braille	32

**TOTAL number of contacts: 31,404**

# MHLS CE Programs 2005

## including attendance

TOTAL 2005 CE PROGRAMS: **66**

TOTAL 2005 ATTENDANCE: **934**

<b>Adult Services CE</b>		
5/26/2005	Providing Computer Training to Seniors, MHLS	24
<b>Awareness &amp; Advocacy CE</b>		
10/20/2005	MHLS Friends Recognition Event	62
<b>Children's Services CE</b>		
2/25/2005	Performers' Showcase	27
3/11/2005	Summer Reading Workshop-Main Session	31
3/23/2005	Summer Reading Workshop-Northern Session	17
4/27/2005	Youth Services Department Open House	2
9/21/2005	Early Literacy Workshop	24
11/18/2005	Youth Services Department Open House	6
<b>Construction &amp; Renovation CE</b>		
9/27/2005	Construction Workshop: Blueprints for Success	40
<b>Management &amp; Supervision CE</b>		
2/2/2005	Annual Report Workshop for New Directors, MHLS	2
2/3/2005	Annual Report Workshop for New Directors, MHLS	3
3/21/2005	Small Library Roundtable, Chatham	10
4/14/2005	Director's Series: Working With Your Board	19
4/28/2005	Director's Series: Working With Your Board	20
5/5/2005	Director's Series: Working With Your Board	13
5/20/2005	Director's Series: Working With Your Board	6
6/14/2005	Small Library Roundtable, Stanford	9
9/8/2005	Small Library Roundtable, Rhinecliff	9
<b>Millennium CE</b>		
2/8/2005	Millennium Data For Annual State Report	27
3/23/2005	Millennium Create Lists, MHLS	26
3/29/2005	Millennium Create Lists: follow-up session, MHLS	8
6/13/2005	Millennium for Administrators @ MHLS	18
7/20/2005	Millennium Data Entry Refresher @ MHLS	23
7/27/2005	Millennium for Administrators @ Kingston	13
8/24/2005	Millennium Data Entry Refresher @ Kingston	16
10/17/2005	Millennium Web Management Reports @ MHLS	18
11/3/2005	Millennium Create Lists @ MHLS	11
11/22/2005	Millennium Users Group @ MHLS	23
11/30/2005	Millennium Users Group @ Catskill Public Library	11
12/8/2005	Millennium Create Lists Follow-up	2

**Resource Sharing CE**

1/4/2005	SEAL ILL System Refresher Class, Part 1	23
1/4/2005	SEAL ILL System Refresher Class, Part 1	11
1/11/2005	SEAL ILL System Refresher Class, Part 2.	8
1/11/2005	SEAL ILL System Refresher Class, Part 2	21
5/3/2005	Interlibrary Loan Refresher, MHLS	14
5/24/2005	Interlibrary Loan Refresher, Kingston	11
6/6/2005	SEAL ILL Refresher @ Catskill	8
6/16/2005	SEAL ILL Refresher @ Chatham	4
6/20/2005	SEAL ILL Refresher @ Catskill	11
6/21/2005	SEAL ILL Refresher @ Kent	6
6/23/2005	SEAL ILL Refresher @ Chatham	5
6/28/2005	SEAL ILL Refresher @ Kent	5

**Technology CE**

3/9/2005	How to Deal with Spam & Spyware, MHLS	3
4/5/2005	Creating an Online Library Event Calendar	2
4/7/2005	Creating an Online Library Event Calendar	2
5/11/2005	Newest Computers & Operating Systems, MHLS	2
6/29/2005	How to Optimize PC for Better Performance, MHLS	4

**Tour / Orientation**

2/16/2005	MHLS System Tour & Orientation	11
6/2/2005	MHLS System Tour & Orientation	11
9/13/2005	Orientation for New Library Staff @ MHLS	13
9/29/2005	MHLS System Tour & Orientation	5
12/13/2005	Orientation for New Library Staff @ MHLS	4

**Trustee Training CE**

4/7/2005	Trustee Essential Education, MHLS	4
4/9/2005	Trustee Essential Education, Kingston	9
4/11/2005	Trustee Essential Education, Kinderhook	14
4/25/2005	Advanced Trustee Education, Brewster	14
4/30/2005	Advanced Trustee Education, MHLS	8
5/10/2005	Accounting 101 for Public Libraries, MHLS	36
10/6/2005	Trustee Essential Education @ Kent	11
10/8/2005	Trustee Essential Education @ Hudson	12
10/24/2005	Trustee Essential Education @ North-East Millerton	18
11/5/2005	Advanced Trustee Education @ Millbrook	8
11/14/2005	Advanced Trustee Education @ Kinderhook	14

**Young Adult Services CE**

5/17/2005	Teens @ your Library This Summer and Beyond	28
11/9/2005	YA Readers Advisory & Coll. Dev. workshop, MHLS	20
12/6/2005	Teen Advisory Group Workshop, MHLS	34