

Sections and Elements of Five-Year Library System Plan of Service

Public Library Systems
January 1, 2007 - December 31, 2011

Section 1. GENERAL INFORMATION

Question	Description
1.1	Name of System
1.2	Street Address
1.3	City
1.4	Zip Code
1.5	Four Digit Zip Code Extension (enter N/A if unknown)
1.6	Telephone Number (enter 10 digits only)
1.7	Fax Number (enter 10 digits only)
1.8	E-Mail Address of the System Director
1.9	System Home Page URL
1.10	Date of Establishment
1.11	Date of Absolute Charter
1.12	Name(s) of Central Library/Co-Central Libraries
1.13	Square Mileage of System Service Area
1.14	Population of System Service Area
1.15	Type of System

Section 2. SYSTEM GOVERNANCE

Question	Description
	BYLAWS
2.1	URL of Current Governing Bylaws
	APPOINTMENT/ELECTION OF BOARD/COUNCIL
2.2	Board/Council Appointment/Election - Indicate whether the Board/Council Members are appointed or elected (select one).
	A - Board/Council Members are appointed
	E - Board/Council Members are elected
2.3	Indicate by whom the Board/Council Members are appointed/elected.
	ADVISORY GROUPS

2.4	Advisory Groups - Indicate the groups that advise the Board/Council. (check all that apply):
	a. Director's Advisory Council
	b. Member Advisory Council
	c. Outreach Advisory Committee
	d. Central Library Advisory Committee
	g. Other (specify using the State note)

Section 3. MEMBER SERVICES

Question	Description
	LIST OF MEMBERS
3.1	URL of Current List of Members
	LEVELS OF SERVICE
3.2	Does the public library system provide different levels of service to its member libraries? Indicate Y for Yes, N for No. If Yes, complete one repeating group for each level of service. Identify the level and describe the service(s) provided at that level. If No, enter N/A.