

Please fill out one form per incident.

Millennium Slowness / Freezing Incident Report Form

**Please return in Delivery or
fax to MHLS (845) 454-5940 attn: Laurie Shedrick**

Library: _____ DATE _____ TIME _____

YOUR NAME _____

Millennium is operating, but my transactions are taking
(please circle one).

5 sec. 10 sec. 20 sec. 30 sec. over 30 sec.

Millennium is Frozen (please circle an answer for both below).

Can you move your mouse? Yes No

My screen remained frozen for

30 sec. 45 sec. 1 min. 2min. 3 min. 5 min.

I ended the session after waiting _____ minutes.

Circulation		Telnet	
Checking out		Freeing record	
Checking in		Printing paging slips	
Retrieving a patron record		Printing overdue	
Creating/Editing patron record		Printing holds cancelled	
Saving hold		Printing bills	
Fines			
Renewing			
Viewing Holds			
Clearing Holdshelf			
Retrieving a bib/item record			
Adding items in circ. module			

If what you were doing is not listed, describe below.

If you need immediate assistance please contact MHLS Tech
Support 845-471-3440

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