

THE KINGSTON LIBRARY 2004 REPORT TO THE COMMUNITY

MISSION

The Kingston Library provides all residents with a supportive environment offering comprehensive and timely information for personal needs, growth, and enjoyment delivered in an efficient and effective manner.

Library Visits

150,000 people visited the Library—
an increase of 18% from 2003.

Circulation

The Library loaned 104,774 items, a 14.5% increase in circulation over 2003. A breakdown of items circulated is as follows:

- ☛ 35,836 adult books
- ☛ 30,813 children's books
- ☛ 25,936 adult audio visual materials
- ☛ 12,189 children's audiovisual materials

Collection

The Library owns:

- ☛ 17,919 adult fiction books
- ☛ 37,241 adult nonfiction books
- ☛ 12,654 children's fiction books
- ☛ 9,369 children's non-fiction books
- ☛ 2,042 audio books
- ☛ 3,309 videos and DVDs
- ☛ 11,256 other

Computer Use

29,000 people used the computer workstations to access online databases and the Internet.

Website

The Library's website had a total of 18,700 visits in 2004.

Art Exhibits

The Library has ongoing art exhibits utilizing its wall space and display cases on the first floor.

Literacy Services

Literacy tutors use the Library's Tutoring Room and GED tutors. In 2004 the Library purchased new computer for the Tutoring Room. The computer has a keyboard arranged in alphabetical order and has speech pronunciation software for use when students and tutors are working together.

Community Room

Local organizations, agencies, etc. held 183 meetings in the Community Room, with a total attendance of 3,139 people.

Funding

| | | |
|----------------------------------|-------|-----------|
| City of Kingston Tax Levy | ----- | \$356,530 |
| Ulster County | ----- | \$29,700 |
| City of Kingston School District | ---- | \$23,000 |
| Donations | ----- | \$94,106 |
| Other | ----- | \$74,847 |
| TOTAL | ----- | \$578,183 |



The Kingston Library

ESTABLISHED 1899

55 FRANKLIN STREET
KINGSTON, NY 12401

A member of the Mid-Hudson Library System, a library consortium serving Columbia, Dutchess, Greene, Putnam, and Ulster counties.

Making A Measureable Difference

The Kingston Library provides a breadth and depth of library materials and services. As we pursue our mission of providing access to materials and services that enrich lives, we underpin the City of Kingston's commitment to advancing beneficial community services for its residents. This report shows how our collections, our staff, and the results achieved in 2004 add up to the measurable difference the Library is making.

Library Building

The second floor bathrooms were renovated for handicapped accessibility. Two-thirds of the funding for the renovation came from Assemblyperson Kevin Cahill (\$12,500) and from the City of Kingston Community Development Office (\$15,000).

The Library's roof structure was evaluated and found to be in poor structural condition, particularly in the south portion of the library building. The estimated cost to repair the roof structure is \$310,000. In December, Phase I Roof Repairs were done. The Library paid for the Phase I Roof Repairs from a \$60,000 City of Kingston Fiscal Year 2004 Community Development Block Grant Entitlement Award. Due to the critical need of the roof repairs, New York State Assemblyperson Kevin Cahill (D-101st Assembly District) and New York State Senator William J. Larkin, Jr. (R-39th Senatorial District) each obtained \$50,000 grants for the repairs. Phase II Roof repairs, estimated to cost \$280,000, are expected to be done in the summer of 2005.

Independent Audit

Each year the Library receives an independent audit of its finances for the previous fiscal year. This is a rigorous audit and a final report is issued. Kimball & O'Brien, PC (Certified Public Accountants) performed the audit for the year ending December 31, 2003 and issued the report Kingston Library (Special District), Financial Statements, December 31, 2003. The Library passed the audit successfully.





Children's Programming

A total of 176 Children's Programs were conducted during the year with a total attendance of 3,374.

These figures represent notable children's programs that include:

- ☺ The Summer Reading Program, 214 children enrolled in the program and read a total of 3,217 books during the summer.
- ☺ Super Saturdays Program, with ten programs, with 725 children attending and 461 adults attending.

Friends of the Kingston Library

The Friends of the Kingston Library (FOKL) supported the Library by conducting key events and offering funding for key items or services or both needed by the Library.

FOKL organized and sponsored:

- ☺ Three successful used book sales.
- ☺ Bus trips to Cooperstown to visit the Fenimore Art Museum, to Glimmerglass for a NYC Opera production of Mozart's Idomeneo; and to New York City for the NYC Opera production of Verdi's La Traviata and to visit the Museum of Natural History.

As a result of their efforts and the money that was earned the Friends offered the following financial support to the Library:

- ☺ \$2800 to the Children's Library for materials and books.
- ☺ \$2400 for adult books primarily best-sellers and topical books.
- ☺ \$1000 for Children's DVDs.
- ☺ \$1200 to support the Story Box Program, which gives books to five Ulster County agencies serving children throughout the Kingston area.

Adult Book Review Programs

The following people gave stimulating adult book reviews: George Allen, Martin Laforse, KJ McIntyre, Benjamin O'Shea, Dina Slesar, and Allan Wikman. Also nationally recognized author Phyllis Vine gave a review on her book One Man's Castle. The Kingston Chapter of the American Association of University Women sponsored the book review event.

Volunteers

Volunteers donated many hours of their time to the Library in the following areas: Book Repair & Binding: Virginia Kohli, Jane Riley, Jane Sunshine • Children's Program: Dr. Adam Soyer gave a program on Marine Invertebrates • Kingston Library Computer Club: Vince Eckert, John Foundas, Clark Richters • Origami Programming for Children: Anita Barbour, Jenny Rios-Deitsch • Processing of Books: Ryndey Loucks • Santa Claus: Jeff Ehmann • Summer Chess Clinic: Ken Evans, Mitch Dominus, Matt Pincus • Summer Reading Program: Charlotte Adamis, Gloria Ammon, Jamie Barkey, Tara Schlenkenberger • Shelving Books: Rosemary Moore, Mike Schneller, Isabelle Violin-Kelder, Amanda Rotolo, Michael Smith, Florence Tiave.

Donations

From Community Organizations & Businesses

We Care About Kids, Gloria Lipton: \$650 • **Kingston Rotary Club:** \$500 • **Advanced Computer (Kingston):** in-kind donation of Wireless Network installation • Donations to the Library's Book Builders Committee (for books): **Kingston Kiwanis Club,** \$75; **Kingston Plaza Promotional Fund,** \$250; **Mid-Hudson Valley Federal Credit Union,** \$100; **Ulster Savings Bank,** \$250; and **The Valley Group, Inc.,** \$250 • **American Association of University Women:** \$500 for various matters, including \$100 for origami supplies for children's programming • **Kingston Teachers' Federation:** \$1,000 • **SAFCO:** in-kind donation of the monitoring of the Library's Security System • **Scott Dutton Associates, LLC, Architect, AIA:** in-kind donation of architectural services • **John Stinemire and Joseph Lenskold,** Professional Engineers: in-kind donation of engineering consulting services • **Wal-Mart:** \$500 for the Super Saturday Programming

Donations From Individuals

There are a number of donations made to the Library by individuals. These donations range from several dollars to \$500. Such donations, small or large, significantly contribute to the financial well being of the Library.

Donations From Foundations

Kingston Klock Fndtn.: \$6,500; **Villucher Fndtn.:** \$2,000

Staff Retirement

In June of 2004 Sharon Morris retired. Sharon had been an integral part of the Library as the reference librarian and as the operations manager. She had on two occasions served as the Interim Director of the Library. Sharon's presence was always reassuring to library patrons and to the library staff. She will be missed.

General Library Information

Library Trustees

Albert Ahlstrom, President
 Audrey Kithcart, Vice President
 Phyllis McCabe, Secretary
 Robert Yallum, Treasurer

Erica Blumenfeld (term expired 6/30/2004)
 Dorothy Carpenter
 Michael Corey
 Arthur Coston
 Marvin Eisenberg
 Martin Laforse
 Edwin Pell

Library Contact Information

The Kingston Library
 55 Franklin Street
 Kingston, NY 12401

General Telephone: **845.331.0507**
 Reference Department: **845.331.0988**
 Administrative Offices: **845.339.4260**
 Fax: **845.331.7981**
 Web: **www.kingstonlibrary.org**

Library Hours

Monday & Thursday ----- 10 a.m. to 6 p.m.
 Tuesday & Wednesday ----- 10 a.m. to 8 p.m.
(Children's Room closes at 6 p.m. on Tuesday & Wednesday)
 Friday ----- 10 a.m. to 5 p.m.
 Saturday ----- 10 a.m. to 4 p.m.
 Sunday ----- Closed