Mid-Hudson Library System Billing Explained

**Funds Paid to MHLS**
MHLS is a cooperative library system in which its members invest local dollars to support the System services they rely on to provide quality library service to their communities and participate in group purchasing opportunities. MHLS also bills libraries for elective, fee-for-service such as web site hosting and tech support contracts.

- **Assessment Fees** (billed bi-monthly)
  - January, March, May, July, September, November
  - The link to the Member Assessment Fee and Database spreadsheets is: [http://midhudson.org/mhls/committee/main.htm](http://midhudson.org/mhls/committee/main.htm) or from MHLS website – Contacts (on left) then - Director’s Association (under Committees & Groups)

- **Databases & Elective Services**
  - January
    - Chilton’s
    - Gale Testing
    - OverDrive (ebooks & downloadable audiobooks)
    - (if applicable) Web Hosting
  - March or April: (if applicable) TitleSource
  - May: JobNow
  - July
    - Mango Languages
    - (if applicable) SAM – public terminal management software
  - October: (if applicable) Teleforms (automated patron notices via phone)
  - December:
    - TumbleBooks (ebooks for children)
    - (if applicable)Tech Support contracts

**Funds Paid to Libraries**
MHLS writes checks to members under a number of circumstances:

- **State funds** (Local Library Services Aid/LLSA). Usually paid out in August.
- **eCommerce** (fines paid by patrons online). Paid in March, June, September & December (when applicable)
- **County funds** (when applicable)

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