

Individual Trustee Report Card

1. Do you understand and respect the different roles and duties of the library director and the trustee board?
 Yes No
2. Have you attended every board meeting and assigned committee meetings since becoming a trustee?
 Every meeting Missed some Occasionally
3. Do you prepare and study the materials necessary to be a well informed board participant?
 Always Frequently Occasionally Seldom
4. Do you regularly read at least one library periodical and consult relevant books or pamphlets?
 Yes No
5. Do you strive to be aware of the implications of local, state and national legislation? Do you actively lobby at least on the local and state level?
 Yes No
6. How many library-oriented state and national meetings or library workshops have you attended in the past year?
 6 or more 3 or more 1 or more none
7. How many community events or meetings have you attended as a representative of the library in the last year?
 6 or more 3 or more 1 or more none
8. Do you accompany the director to budget hearings before governing officials and actively work to gain funding from a variety of sources?
 Yes No Sometimes
9. Have you visited your local library in the last month?
 Yes No
10. Have you reviewed the library's policy manual to make sure you understand the rationale for service and need for revision?
 Yes No
11. Have you reviewed the library's goals, objectives and long range plan in the past year?
 Yes No
12. When visiting other cities and other states, do you visit the local library?
 Yes No
13. Do you participate in evaluating the library director annually and discussing board expectations?
 Yes No
14. Have you read Massachusetts library laws and reviewed how these laws affect your responsibilities?
 Yes No
15. Are you a current member of any professional library associations?
 Yes No