

A decorative graphic in the top-left corner featuring a network of interconnected nodes and lines. Some nodes are solid blue circles, while others are white circles with blue outlines. The lines are thin and gray.

# **MHLS Early Literacy Cohort**

## Creating Action Plans with Partners

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<https://midhudson.org/mhls-early-literacy-cohort/>

A decorative graphic in the bottom-right corner, similar to the one in the top-left, showing a network of nodes and lines with some blue and some white nodes.

A decorative network diagram in the top-left corner, featuring a cluster of interconnected nodes and lines, with some nodes highlighted in grey and others in white.

# Today:

- Community Partnerships Revealed!
- Defining Your Partnership
- Creating Action Plans
- Next Steps



**Name Your Partner!**




## Levels of Collaboration Scale Summary <sup>4</sup>

STAGES	NETWORKING 1	COOPERATION 2	COORDINATION 3	COALITION 4	COLLABORATION 5
RELATIONSHIP CHARACTERISTICS	Aware of organization	Provide information to each other	Share information and resources	Share ideas	Members belong to one system
	Loosely defined roles	Somewhat defined roles	Defined roles	Share resources	
	Little communication	Formal communication	Frequent communication	Frequent and prioritized communication	Frequent communication characterized by mutual trust
	All decisions are made independently	All decisions are made independently	Some shared decision making	All members have a vote in decision making	Consensus is reached on all decisions

## Community Linkages — Choices and Decisions <sup>5</sup>

	NETWORKING	COOPERATION	COORDINATION	COALITION	COLLABORATION
PURPOSE	<ul style="list-style-type: none"> <li>• Dialog and common understanding</li> <li>• Clearinghouse for information</li> <li>• Create base of support</li> </ul>	<ul style="list-style-type: none"> <li>• Match needs and provide coordination</li> <li>• Limit duplication of services</li> <li>• Ensure tasks are done</li> </ul>	<ul style="list-style-type: none"> <li>• Share resources to address common issues</li> <li>• Merge resource base to create something new</li> </ul>	<ul style="list-style-type: none"> <li>• Share ideas and be willing to pull resources from existing systems</li> <li>• Develop commitment for a minimum of three years</li> </ul>	<ul style="list-style-type: none"> <li>• Accomplish shared vision and impact benchmarks</li> <li>• Build interdependent system to address issues and opportunities</li> </ul>
STRUCTURE	<ul style="list-style-type: none"> <li>• Loose/flexible link</li> <li>• Roles loosely defined</li> <li>• Community action is primary link among members</li> </ul>	<ul style="list-style-type: none"> <li>• Central body of people as communication hub</li> <li>• Semi-formal links</li> <li>• Roles somewhat defined</li> <li>• Links are advisory</li> <li>• Group leverages/raises money</li> </ul>	<ul style="list-style-type: none"> <li>• Central body of people consists of decision makers</li> <li>• Roles defined</li> <li>• Links formalized</li> <li>• Group develops new resources and joint budget</li> </ul>	<ul style="list-style-type: none"> <li>• All members involved in decision making</li> <li>• Roles and time defined</li> <li>• Links formal with written agreement</li> <li>• Group develops new resources and joint budget</li> </ul>	<ul style="list-style-type: none"> <li>• Consensus used in shared decision making</li> <li>• Roles, time and evaluation formalized</li> <li>• Links are formal and written in work assignments</li> </ul>
PROCESS	<ul style="list-style-type: none"> <li>• Low key leadership</li> <li>• Minimal decision making</li> <li>• Little conflict</li> <li>• Informal communication</li> </ul>	<ul style="list-style-type: none"> <li>• Facilitative leaders</li> <li>• Complex decision making</li> <li>• Some conflict</li> <li>• Formal communications within the central group</li> </ul>	<ul style="list-style-type: none"> <li>• Autonomous leadership but focus in on issue</li> <li>• Group decision making in central and subgroups</li> <li>• Communication is frequent and clear</li> </ul>	<ul style="list-style-type: none"> <li>• Shared leadership</li> <li>• Decision making formal with all members</li> <li>• Communication is common and prioritized</li> </ul>	<ul style="list-style-type: none"> <li>• Leadership high, trust level high, productivity level high</li> <li>• Ideas and decisions equally shared</li> <li>• Highly developed communication</li> </ul>

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# Developing Partnerships Reflection Questions

# 5 Steps to Collaboration

1. Identify potential partners & get together
2. Develop a shared vision
3. Plan & take action
4. Evaluate
5. Continue the collaboration?

# Outreach Planning Template

1. Why Statement/Vision Statement
2. Goals
3. Objectives
4. Evaluation
5. Activities and Timeline





# Memorandum of Understanding vs. Partnership Agreement

**Memorandum of Understanding (MOU):** An MOU is a document that outlines the intentions of two or more organizations to work together towards a common goal.

**Partnership Agreements:** This is a legal document that outlines the details of the partnership. They are more comprehensive and provide legal protection.

# Next Steps:

- Reach out to Your Partner Organization
- Start Developing Your Shared Plan
- **Next Cohort Session: October 8<sup>th</sup> @2:00 pm**

A decorative network diagram in the top-left corner of the slide. It consists of a series of interconnected nodes and lines. The nodes are represented by circles of varying sizes, some with solid outlines and others with dashed outlines. The lines are thin and gray, connecting the nodes in a complex, web-like pattern. The overall aesthetic is clean and modern, suggesting a theme of connectivity or collaboration.

## Resources:

- Hogue, T. (1993). Community-based collaboration: Community wellness multiplied. Bend, OR:  
Chandler Center for Community Leadership

[- ASPHN Collaboration Primer](#)

## Presentation Template Credits:

[Blue Connections from SlidesCarnival](#)