

# Highland Public Library

This data has been compiled by MHLS to assist you in filling out your annual report. You may have additional sources to add to these numbers.

Collection 2023	
Annual Report Question # & Title	Data
2.1 Adult Fiction Books	6,384
2.2 Adult Non-fiction Books	4658
2.4 Children's Fiction Books	8,541
2.5 Children's Non-fiction Books	3040
2.10 All Other Print Materials <sup>i</sup>	22
2.13 Electronic Books (see note on next line) <sup>ii</sup>	16,581
<i>Includes MHLS Shared ebook collection (15476) + your Advantage Account ebook Collection (1076) + CPC ebooks (29)</i>	
2.14 Local Electronic Collections <sup>iii</sup>	4
2.17 Audio-Downloadable Units (see note on next line) <sup>iv</sup>	6,054
<i>Includes MHLS Shared eAudio (5,624) + your Advantage Account eAudio (415) + CPC eaudio (15)</i>	
2.18 Video-Downloadable Units (OverDrive Advantage) <sup>iv</sup>	0
2.19 Other Electronic Materials	524
<i>Includes Software Adult(21)&amp; Juvenile (61) &amp; Overdrive Magazine (442)</i>	
2.21 Audio-Physical Units	857
2.22 Video-Physical Units	4,336
2.23 Other Circulating Physical items	301
<i>Inlcudes Equipment (268), Vertical file (0), Media(1), Juvenile Media (31),&amp; Microforms ( 1)</i>	
Additions to Holdings 2023	
Annual Report Question # & Title	Data
2.26 Cataloged Books	1,528
2.27 All Other Print Materials <sup>v</sup>	0
<i>Inlcudes Supressed items and empty codes in Annual Report field</i>	
2.28 Electronic Materials	3,194
<i>Inlcudes additions to: eBooks: Shared Collection (1,061), Advantage acct eBooks (522) &amp; CPC Ebooks (1), Additions to eAudiobooks: Shared Collection (1091) , Advantage eAudio (76) &amp; CPC EAUDIO (1) &amp; Overdrive Magazine (442)</i>	
2.29 All Other Materials	149
Registered Borrowers 2023	
Annual Report Question # & Title	Data
3.2 Registered resident borrowers	5,716
3.3 Registered non-resident borrowers	31

<sup>i</sup> If you have items with no annual report code, or suppressed status, they have been added to All Other Print Materials.

<sup>ii</sup> If your library provides access to eBooks **with a circulation period** (including Hoopla or Freading) report the number of circs for this question.

<sup>iii</sup> This is a count of electronic licenses to collections that **do not have a circulation period**. All member libraries should report a minimum of 4 (JobNow, Transparent Languages, TumbleBooks, Universal Class). If your library purchases (or your county purchases for your library) additional databases (including Freegal, Quello, Acorn, Great Courses, Indieflix, etc.) add them to this number.

<sup>iv</sup> If your library provides access to electronic resources **with a circulation period** (including Hoopla or Kanopy) report the number of circulations for the relevant library collection question (2.17: Audio-Downloadable Units, 2.18: Video-Downloadable Units-No longer available in OverDrive).

<sup>v</sup> Add any additions of uncatalogued books and new print serials to this number.

# Highland Public Library

The information below has been compiled by MHLS to assist you in filling out your annual report. The data included here has been pulled from Sierra, eResource providers, OCLC, Website analytics and Aerohive statistics, where applicable.

Library Transactions- Annual Report Question # & Title, plus source data	Report Answer
<b>4.1 Adult Fiction Books</b>	<b>12,910</b>
<b>4.2 Adult Non-fiction Books</b>	<b>5,406</b>
<b>4.4 Children’s Fiction Books</b>	<b>18,469</b>
<b>4.5 Children’s Non-fiction Books</b>	<b>5,802</b>
<b>4.8 Circulation of Adult Other Materials<sup>i</sup></b> Periodicals: <b>562</b> Microforms: <b>2</b> No Annual Report code, No Code “-”, Suppressed, Blank: <b>24</b> Sound Recording: <b>2,079</b> Videorecording: <b>9,212</b> Media: <b>5</b> Adult Software: <b>42</b> Equipment: <b>797</b> Vertical File: <b>0</b> Inter Library Loan: <b>83</b>	<b>12,806</b>
<b>4.9 Circulation of Children’s Other Materials</b> J-Periodicals: <b>221</b> J-Audio: <b>218</b> J-Video: <b>2920</b> J-Other Media: <b>149</b> J- Software: <b>118</b>	<b>3,626</b>
<b>4.12 Use of Electronic Material<sup>ii</sup></b>	<b>11,297</b>
<b>4.13 Successful Retrieval of Electronic Information<sup>iii</sup></b> <b>Job Now (28), Mango (233), Universal Class (734)</b>	Add transactions of locally purchased resources to the totals to the left.
<b>4.21 Interlibrary Loan – Materials Received<sup>iv</sup></b>	<b>16161</b>
<b>4.22 Interlibrary Loan – Materials Provided<sup>v</sup></b>	<b>8430</b>
<b>5.4 Website visits for MHLS hosted websites</b>	<b>No data</b>
<b>9.33 Aerohive Wi-Fi sessions if managed by MHLS</b>	<b>236</b>

**Note:** Renewals done from home or webpacs are now included with checkout location.

<sup>i</sup> If you have items with no annual report code, or suppressed status, they have been added here.

<sup>ii</sup> This number includes your OverDrive eBook, eAudio, and eMagazine statistics. If your library has additional statistics for similar online library resources that require user authentication and **have a circulation period** (for example Freeding, Hoopla, or Kanopy) add that usage here.

<sup>iii</sup> This number includes your portion of the database statistics (assigned on a per capita ratio) from the systemwide group buy databases (JobNow, Mango, Universal Class). Transparent Language stats for your library can be accessed and included. If your library has additional statistics for similar online library resources that require user authentication but **do not have a circulation period** (for example Acorn TV, Qello, Great Courses Online, Freegal, or Indieflix) add that usage here. Novel NY stats cannot be retrieved specifically by library and are not counted.

<sup>iv</sup> This number includes Sierra system holds circulated at your terminal which were received from other member libraries, and holds checked out in Sierra using the recommended process of “ILL dummy cards” with an ITYPE of ILL.

<sup>v</sup> This number is a count of the number of times your items are checked out at other member library locations.