

Stanford Free Library

This data has been compiled by MHLS to assist you in filling out your annual report. You may have additional sources to add to these numbers.

Collection 2022	
Annual Report Question # & Title	Data
2.1 Adult Fiction Books	5,973
2.2 Adult Non-fiction Books	3,044
2.4 Children's Fiction Books	5,539
2.5 Children's Non-fiction Books	1,437
2.10 All Other Print Materials ⁱ	1,722
2.13 Electronic Books (see note on next line) ⁱⁱ	16,322
<i>Includes MHLS Shared ebook collection (16223) + your Advantage Account ebook Collection (99) + CPC ebooks (0)</i>	
2.14 Local Electronic Collections ⁱⁱⁱ	4
2.17 Audio-Downloadable Units (see note on next line) ^{iv}	5,483
<i>Includes MHLS Shared eAudio (5,444) + your Advantage Account eAudio (39) + CPC eaudio (0)</i>	
2.18 Video-Downloadable Units (OverDrive Advantage) ^{iv}	0
2.19 Other Electronic Materials	134
<i>Includes Software Adult(1) & Juvenile (12) & Overdrive Magazine (121)</i>	
2.21 Audio-Physical Units	1,653
2.22 Video-Physical Units	2,798
2.23 Other Circulating Physical items	55
<i>Inlcudes Equipment (46), Vertical file (0), Media(3), Juvenile Media (6), & Microforms ()</i>	
Additions to Holdings 2022	
Annual Report Question # & Title	Data
2.26 Cataloged Books	702
2.27 All Other Print Materials ^v	8
<i>Inlcudes Supressed items and empty codes in Annual Report field</i>	
2.28 Electronic Materials	2,117
<i>Inlcudes additions to eBooks: Shared Collection (1,308), Advantage acct eBooks (49) & CPC Ebooks (0) Additions to eAudiobooks: Shared Collection (623), Advantage (12) & CPC (0) Overdrive Magazine (121)</i>	
2.29 All Other Materials	354
Registered Borrowers 2022	
Annual Report Question # & Title	Data
3.2 Registered resident borrowers	1,815
3.3 Registered non-resident borrowers	2

ⁱ If you have items with no annual report code, or suppressed status, they have been added to All Other Print Materials.

ⁱⁱ If your library provides access to eBooks **with a circulation period** (including Hoopla or Freading) report the number of circs for this question.

ⁱⁱⁱ This is a count of electronic licenses to collections that **do not have a circulation period**. All member libraries should report a minimum of 4 (JobNow, Mango, TumbleBooks, Universal Class). If your library purchases (or your county purchases for your library) additional databases (including Freegal, Quello, Acorn, Great Courses, Indieflix, etc.) add them to this number.

^{iv} If your library provides access to electronic resources **with a circulation period** (including Hoopla or Kanopy) report the number of circulations for the relevant library collection question (2.17: Audio-Downloadable Units, 2.18: Video-Downloadable Units-No longer available in OverDrive).

^v Add any additions of uncatalogued books and new print serials to this number.

Stanford Free Library

The information below has been compiled by MHLS to assist you in filling out your annual report. The data included here has been pulled from Sierra, eResource providers, SEAL, OCLC, Website analytics and Aerohive statistics, where applicable.

Library Transactions Annual Report Question # & Title, plus source data	Report Answer
4.1 Adult Fiction Books <u>Annual report fields included:</u> Adult Fiction: 5,985 Adult Fiction, (shared Renewal): 10	5,995
4.2 Adult Non-fiction Books <u>Annual report fields included:</u> Adult Non-fiction Books: 3,333 Adult Non-fiction Books (shared Renewal): 11	3,344
4.4 Children’s Fiction Books Annual report fields included: Juvenile Fiction: 10,342 Juvenile Fiction (shared Renewal): 15	10,357
4.5 Children’s Non-fiction Books Annual report fields included: Juvenile Non-fiction: 2,019 Juvenile Non-fiction (shared Renewal): 6	2,025
4.8 Circulation of Adult Other Materialsⁱ Annual report fields included: Periodicals: 293 Microforms: 0 No Code, Suppressed, Blank: 1 No Code, Suppressed, Blank (shared Renewal): 0 Sound Recording: 919 Sound Recording (shared Renewal): 2 Videorecording: 2,132 Videorecording (shared Renewal): 2 Media: 3 Media (shared Renewal): 0 Adult Software: 0 Adult Software (shared Renewal): 0 Equipment: 83 Equipment (shared Renewal): 0 Vertical File: 0 Inter Library Loan: 39	3,474

Stanford Free Library

4.9 Circulation of Children’s Other Materials Annual report fields included: J-Periodicals: 0 J-Audio: 235 J-Audio (shared Renewal): 1 J-Video: 365 J-Video (shared Renewal): 1 J-Other Media: 9 J-Other Media (shared Renewal): 0 J- Software: 14 J- Software(shared Renewal): 0	625
4.12 Use of Electronic Materialⁱⁱ	3,886
4.13 Successful Retrieval of Electronic Informationⁱⁱⁱ Tumblebooks (83), Job Now (12), Mango (66), Universal Class (209)	Use the numbers included to the left to add to other data you collect from Vendors or your county
4.21 Interlibrary Loan – Materials Received^{iv}	4,553
4.22 Interlibrary Loan – Materials Provided^v	5,447
5.4 Website visits for MHLS hosted websites	No data
9.33 Aerohive Wi-Fi sessions if managed by MHLS	No Data

Note that the circulation data for questions 4.1, 4.2, 4.4, 4.5, 4.8, 4.9 is adjusted to include your share of the renewals not attributed to a specific library made through the OPAC, so this number will be larger than the numbers you pull during the year through Web Management Reports.

ⁱ If you have items with no annual report code, or suppressed status, they have been added here.

ⁱⁱ This number includes your OverDrive eBook, eAudio, and eVideo statistics. If your library has additional statistics for similar online library resources that require user authentication and **have a circulation period** (for example Freading, Hoopla, or Kanopy) add that usage here.

ⁱⁱⁱ This number includes any TumbleBooks statistics (which are collected by library patron barcode prefix). It also includes your portion of the database statistics (assigned on a per capita ratio) from the systemwide group buy databases (JobNow, Mango, Universal Class). If your library has additional statistics for similar online library resources that require user authentication but **do not have a circulation period** (for example Acorn TV, Qello, Great Courses Online, Freegal, or Indieflix) add that usage here. Novel NY stats cannot be retrieved specifically by library and are not counted.

^{iv} This number includes Sierra system holds circulated at your terminal which were received from other member libraries, and holds checked out in Sierra using the recommended process of “ILL dummy cards” with an ITYPE of ILL.

^v This number is a count of the number of times your items are checked out at other member library locations.