

**Chatham Public Library
EMERGENCY PLANS**

The Board of Education recognizes the necessity of preparing an emergency management plan and practicing it in order to ensure that the safety and health of library patrons and staff, as well as library property, is safeguarded in the event of a true emergency. To this end, the Library will develop and maintain an Emergency Plan.

The plan shall provide for instructions in the event of chemical leakage, fire, power outage, no water, no heat, health emergencies, elevator breakdown, water damage, elevator emergency, lack of air-conditioning and hot water.

The Emergency Management Plan for the Chatham Public Library will be the official guide for the library in case of fire, civil emergencies, and natural disasters. Procedures set forth in the plan will be followed by all library employees and library patrons. A summary of the Emergency Management Plan will be distributed throughout the library building for public inspection.

Ref: Education Law §3623(2)
Executive Law Article 2B

EPA: Chemicals in Your Community, A Guide to the Emergency Planning and Community Right-To-Know Act, (Sept. 1988).

8 NYCRR §§155.3; 155.4; 155.13

Adopted: June 5, 2012