

Data Entry Confidentiality Agreement

I, _____, of _____, do hereby swear that I will not discuss, disclose, copy, share, distribute or otherwise make available to any other persons or organizations, any and all information including; names, addresses, phone numbers, giving history, etc., made available to me during the course of my employment/internship/work-study program at The Starr Library.

I understand that the information and data is the confidential property of The Starr Library and its patrons, and is of a sensitive nature. I also understand this information, data and other resources are the exclusive property of The Starr Library and its patrons, and my violation of this agreement of confidentiality is subject to prosecution under the laws of the State of New York.

Agreed to by,

Signed _____ Date

Signed _____ Date
for The Starr Library