

# Displays and Exhibits Policy

*Revised and Approved April 2, 2007*

As an educational and cultural institution, the Kinderhook Memorial Library welcomes exhibits and displays of interest, information and enrichment to the community. Displays of handiwork, historical material, nature study, or any other material deemed of general interest may be exhibited. The director shall accept or reject material offered for display based on its suitability and the availability of display space.

The Library assumes no responsibility for the preservation or protection, and no liability for possible damage or theft of any item displayed or exhibited. All items placed in the Library are there at the owner's risk.

Areas available to the public for displays and exhibits are the glass exhibit case, the main room of the Library, and the general bulletin board. A release must be signed by the exhibitor before any artifact can be placed in the library. An example of the release follows:

## **The Kinderhook Memorial Library Display and Exhibit Release**

I, the undersigned, hereby lend the following works of art or other material to the Kinderhook Memorial Library for exhibit purposes only. In consideration of the privilege of exhibiting them in the Library, I hereby release said Library from responsibility for loss, damage, or destruction while they are in the possession of the Library.

**Exhibition to be held in the** \_\_\_\_\_

**On the date(s) of** \_\_\_\_\_

**Description of materials loaned** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Address** \_\_\_\_\_ **Telephone** \_\_\_\_\_