Libraries that are interested in promoting and sharing their online classes and events across a wider platform are all invited to use the FindNYCulture.org website, which was created by the Office of Cultural Education. Sharing these events statewide could help to extend access to online story times, book chats, and lectures across the state.

To receive login information for your profile, please send an email to info@findnyculture.org.

Once you receive your login information visit http://findnyculture.org/ and choose Organization Login.

Login with your assigned email and password.
Once logged in choose *View/Edit My Institutions* under *Manage Institutions*.

Select the *Edit* link in the far-right column. From here you can edit the fields and make selections (this is vital and will help users connect to your educational programs).
You may add up to three website URLs. Make sure to add a phone number and email address. The email address will not be public. The email address will make it possible for website administrators to communicate with you. Click *Update Institution* when finished.

To add events, choose *Add an Event* under *Manage Events*. 
Complete the form to add an event. Click *Submit* when done. You can add one event on one date per form.