MHLS Director Briefing
COVID-19  |  April 24, 2020

Today

• Administration
  • Limited Delivery Run Next Week
  • Restart Guidance
  • Funding Considerations

• Tech Ops
  • Online Patron Registration

• Library Sustainability
  • Annual Report Finalization
  • Paid Sick Leave Follow Up

• Upcoming Webinars
Limited Delivery Run

Who: MHLS Delivery Services

What: Limited Delivery Run over 48 hours

Where: Member Libraries*

When: Tuesday, April 28th & Wednesday, April 29th

Why:
1. Clean out items that have been returned to member libraries and checked-in**
2. Statistically test our modeling

*Library Directors may opt out. Deadline: Monday @2:30pm
**If you haven’t been accepting returns or checking items in, no problem

Limited Delivery Run – How?

• Opt Out: by 2:30pm on Monday [email tfinnigan@midhudson.org]

• Drivers will be following social distancing protocols, including wearing masks and gloves.

• Drivers will pick up boxes in their usual pickup spots and any overflow items in that area with an outgoing transit slip

• Items that are delivered to you:
  • You are welcome to check them in, shelve your items, place items on your holdshelf OR leave them sitting in the bins until your staff has returned
  • DO NOT RUN ANY NOTICES
  • We recommend using masks and gloves if processing items that have been in your facility for less than 72 hours and strongly encourage regular hand washing
Restart Guidance

• “Restart Guidance Campaign”
  • Classify all libraries with the same guidance
  • Curbside service
  • Facility access
    • Staff
    • Public

• Regional Restart:
  • Capital District: Columbia & Greene
  • Mid-Hudson: Dutchess, Putnam & Ulster

• IMLS Research Partnership

• NEW: Reopening Resources [https://midhudson.org/covid19/]

Scenario Planning

1. Gaining a realistic view of the current state.

2. Developing multiple versions of the future using scenarios.

3. Anchoring on a broad direction of travel.

4. Use the scenarios to confidently develop strategic moves.

5. Determine what will inform trigger points for change.

Funding Considerations

• Local
  • 2020
  • 2021

• County
  • Marketing & Advocacy Campaigns

• State
  • MHLS Actions

• Federal
  • Federal Aid Packages
  • IMLS Digital Divide Funding
  • FEMA Public Assistance Grants

Technology Operations

• Online Patron Registration

• Kanopy, Hoopla, CreativeBug additions

Reminder:
Please use techsupport@midhudson.org to open a ticket
Library Sustainability

• Annual Report Fixes

• Paid Sick Leave Follow-Up
  • Human Resource section of MHLS COVID-19 Resource page

Upcoming Webinars

• **April 27:** Basic Create Lists

• **April 28:** Patron Data Entry

• **April 29:**
  • The Future of the 2020 Summer Reading Program
  • Item Data Entry

• **April 30:**
  • County Funding Advocacy Meeting
  • Introduction to Mobile Worklists

• **May 1:**
  • Construction Grant Office Hours
  • Sierra Circ 101
  • MHLS Director Briefing

• **May 4:** Basic Create Lists

• **May 5:**
  • DA Workshop: Decision Center for Directors
  • Trustee Briefing (registration opening soon!)
Upcoming Director Briefings

Registration is no longer required for this event. **Log-in information will be sent via the MHLS-Notice List** the morning of each briefing.

- Friday, April 24 from 2:00-3:00pm
- Friday, May 1 from 2:00-3:00pm
- Friday, May 8 from 2:00-3:00pm
- Friday, May 15 from 2:00-3:00pm
- Friday, May 22 from 2:00-3:00pm
- Friday, May 29 from 2:00-3:00pm

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