

Current Allowable Library Service Levels: 1 & 2
Per Current Safer At Home Emergency Order #28 - Effective 8:00 a.m. April 24 through 8:00 a.m. May 26, 2020

DPI and all 16 library systems agree that principles of personal safety, risk mitigation, transparency, and capacity guide the ongoing collaborative development and application of these guidelines.

Badger Bounce Back Phase	Service Level	Summary of Services and Activities	Dependencies*
Safer at Home	Library Service Level 1 - Library buildings closed; no materials lending	Library building is closed Working staff reduced to essential personnel only Libraries may only provide no-contact services, i.e. access to online resources and services	-No gathering of people allowed -Only essential personnel allowed in building to perform minimum basic operations
	Library Service Level 2 - Library buildings closed; curbside pick up of materials allowed	Loan of physical items. Allowable service options: -None -Curbside pickup -Books by Mail	Each library and system will determine its level of physical item service, handling, and delivery based upon its ability to abide by public health protocols for staff and patrons. Considerations for determining level of service include: -Availability of Personal Protective Equipment for staff -Ability to maintain proper physical distancing -Ability for all staff to be trained to adhere to public health protocols -Ability for library to properly quarantine materials prior to handling and distribution
		Return of library materials. Allowable service options: -No returns allowed -Returns allowed; all returns are deposited in a controlled receptacle to ensure proper materials handling	
		Local delivery, as determined by each library system. Allowable service options could include but are not limited to: -none -minimal service to return items to owning libraries -enhanced delivery including patron hold requests filled by other libraries on a shared ILS	
Preparation for the next level of service			
Phase One	Library Service Level 3	Doors may open under limited circumstances; specifics to be determined as guidance information is provided by DHS and the Office of the Governor.	Allowances/Restrictions: --Partial reopening --Maximum gathering of 10 people --Maintaining all personal health protocols including physical distancing of 6 feet
Phase Two	Library Service Level 4	Services may expand as statewide restrictions loosen; specifics to be determined as guidance information is provided by DHS and the Office of the Governor.	Allowances/Restrictions: --Open with best practices --Maximum gathering of 50 people --Maintaining all personal health protocols including physical distancing of 6 feet
Phase Three	Library Service Level 5	Services may be fully restored with some exceptions; specifics to be determined as guidance information is provided by DHS and the Office of the Governor.	Allowances/Restrictions: --Fully open --No maximum of people for a gathering --Maintaining all personal health protocols EXCEPT physical distancing of 6 feet is no longer required

*Providing any level of service to the public or member libraries without abiding by current DHS public health protocols would be out of compliance with the Safer at Home Order.