MHLS Trustee Briefing
COVID-19 | May 5, 2020

Today

• MHLS Services Update
• Funding Considerations
• Reopening Readiness
• Answers to Frequently Asked Questions
• Member Library Highlight Reel
MHLS Response

• Temporary Suspension of delivery*, ILL and in-person events and consultations
  • Limited delivery run to test data projections and safety protocols

• State Level Advocacy
  • Funding
  • Specific Guidance for Libraries

• Weekly Director Briefings & Monthly Trustee Briefings

• COVID-19 Resources Page: https://midhudson.org/covid19/

• Policy Analysis (i.e. Executive Orders, CARES Act, Paid Sick Leave)

• Continuing Education/Professional Development
  • Conversion of Existing Programs to Online Events
  • Development of New Programs Offered Online

Delivery Operations

• Analysis of in transit items
  • At MHLS
  • In the libraries
  • At home with patrons

• Collaboration with our delivery vendor
  • Limited Delivery Run

• Social Distancing Protocols for Delivery Area including PPE

• Financial Planning
Tech Ops

- Managing **double** the number of tickets to Tech Support
- Created 22 online card registration forms → 1,800+ new cards issued
  - 98.5% of our libraries now offer this
- Helped libraries bring new online services to the public:
  - Hoopla (12)
  - CreativeBug (26)
  - Kanopy (9)
  - HeritageQuest (4)
  - Fold3 (2)
- Daily lunchtime webinars (24 in March & April)
- Launched Decision Center! Last item in our first ILS Road Map

Library Sustainability

- Daily Social Media & Weekly Bulletin
- Annual Report✓
- COVID-19 Resource Page [https://midhudson.org/covid19/]
- Policy Analysis (i.e. Executive Orders, CARES Act, Paid Sick Leave)
- Legislative Outreach
- State Aid for Library Construction Administration
- Professional Development Events
  - Conversion of in-person events to online
  - Development of new webinars
    - Online Programming
    - Social Media & Community Connections
    - Social Media Best Practices
    - The Future of the Summer Reading Program
Coming Soon!
Trustee Education Series Goes ONLINE

• "Bite-Sized" Trustee Essentials Webinars
  • Working Together: Roles & Responsibilities
  • The Library Network In NYS
  • Core Values & Ethics
  • Board Meetings 101
  • Essential Policies
  • Planning & Evaluation
  • Public Relations & Advocacy

• Intermediate Level Topics
  • Fiscal Responsibility
  • Legal Issues

• Advanced Level
  • New for 2020:
    Seven Habits of Highly Effective Boards

• An Introduction to the new Minimum Standards
  for Public Libraries in New York State
Funding Considerations

• **Local**
  - Be Conservative Now
  - EO 202.26

• **County**
  - County Funding Marketing & Advocacy

• **State**
  - End of 1st measurement period reached
  - Cut announcement coming soon

• **Federal**
  - State Aid in next federal stimulus package *crucial*

Financial Analysis of Member Libraries

• **Local Funding**
  - **Level 1 (11)**
    - Any library with no public vote
    - Any library with a high percentage of the operating revenue from fundraising
  - **Level 2 (15)**
    - School District Public Libraries
    - Planned 259 votes
    - Planned 414 votes
  - **Level 3 (40)**
    - Special District Public Libraries
    - 414 Libraries
Executive Order 202.26 by Vote Type

<table>
<thead>
<tr>
<th>Type of Vote</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>School District Public Library</td>
<td>• Unless you bundle your vote on the ballot with the school district on June 9, you will be required to mail an absentee ballot with a postage paid return envelope to all eligible voters.*</td>
</tr>
<tr>
<td>259 School Ballot Vote (association &amp; municipal libraries)</td>
<td>• The School District is required to include your item on their absentee ballots for the June 9 vote if you are pursuing an increase this year.*</td>
</tr>
<tr>
<td>Special District Public Library</td>
<td>• June 9 if managed by the school district, * otherwise rescheduled to September 15th</td>
</tr>
<tr>
<td>414 Municipal Ballot Vote (association &amp; municipal libraries)</td>
<td>• At this time, there have been no adjustments made to the petition timeline you find in the new edition of the handbook for conducting 414 votes.</td>
</tr>
</tbody>
</table>

*Act quickly!

State Budget News

• $94.1 million in library aid (2.6% cut)
• $14 million in construction aid
• “Measurement Periods”
  • April 1 - April 30
  • May 1 - June 30
  • July 1 - December 31

Deutsche Bank Research, 2020
MHLS Prepares - Phase I

A. Cuts, Savings & Revenue (6.8%)

For Example:

• Postponed: Delivery Area Renovations; Building & Facility Maintenance
• Suspended: MHLS Capital Fund Contribution
• Canceled: 2020 Outreach Mini-Grants & NYLA Scholarships
• Hiring Freeze
• Valley Courier Discount Negotiated

B. Research & Modeling

Additional Categorical Aid Cuts

- Correctional Facilities & Jails
- Central Library Development Aid
- Central Book Aid
- Local Library Services Aid to members
Advocacy Goal:
State Aid in a Federal Stimulus Package

- **U.S. Senate**
  - Senator Charles E. Schumer
  - Senator Kirsten Gillibrand

- **U.S. House of Representatives**
  - Congressman Sean Patrick Maloney, 18th Congressional District
  - Congressman Antonio Delgado, 19th Congressional District

Restart: What We Know

**Regionally-Driven Phases:**

1. Construction, Manufacturing, Wholesale Supply and Select Retail (Curbside Pickup)
2. Professional Services, Finance and Insurance, Retail, Administrative Support and Real Estate
3. Restaurants, Food Service and Hotel Accommodations
4. Sporting Venues, Arts, Entertainment and Education

**Regions**

- Capital District: Columbia & Greene
- Mid-Hudson: Dutchess, Putnam & Ulster
Before a Region Can Open:

The following CDC guidelines and health criteria must be met:

• A 2-week decline in hospitalizations and hospital deaths (or fewer than 15 new hospitalizations and five deaths in a 3-day average)

• New hospitalizations must be less than two per 100,000 residents (3 day average)

• Hospitals in the region must have a 90 day stock of PPE

• Hospitals must have at least 30% of their beds vacant, including intensive care

• Monthly COVID 19 testing (30/1000) in the region

• At least 30 contract tracers per 100,000 residents

Source: Governor Cuomo Press Conference, 5.4.2020

From the Governor’s Plan:

• “Re-design workplaces to include social distancing measures (i.e., desks six feet apart, modify conference rooms), implement telecommuting for the most vulnerable.”

• “Implement measures to maintain social distancing and ensure minimal contact with customers. Provide public-interacting employees with necessary protective supplies such as gloves, masks, etc. Special precautions should be taken for businesses that primarily interact with the most vulnerable populations.”

• “Proactive infection plan: Ensure protocols are in place should an employee develop COVID-19 symptoms or test positive (i.e. work from home plan).”

Reopening Resources https://midhudson.org/covid19/
Restart Guidance Campaign

• **Thank you!** Your outreach made a difference!

• Library specific guidance *is coming*

• Public Library System Directors from around the state + New York Library Association’s Government Relations Staff + MHLS Member Library Directors have worked together to provide input to **Empire State Development and the Governor’s Staff**

**IMLS Research Partnership To Address Safety Guidelines for Library Materials**
Restart Planning

✓ Cleaning Protocols & Supplies
✓ PPE Procurement
✓ Policies
  ✓ Pandemic
  ✓ Personnel: Employee Dress & Leave
  ✓ Patron Behavior
  ✓ Meeting Rooms
  ✓ Computer Use
✓ Programming Plan
✓ Reference
✓ Facilities:
  ✓ Social Distancing
  ✓ Staff
  ✓ Patrons
  ✓ Curbside Service
  ✓ Public Access Computers

MHLS COVID-19 RESOURCES

https://midhudson.org/covid19
Answers to Frequently Asked Questions

Questions

• When do the Open Meetings Law adjustments expire?

• What if staff are uncomfortable about coming back to the facility?

• What would happen if the tax collecting authority can't collect taxes at the rate approved for our library?

• Will there be special legislative funds this year?
BECAUSE LIBRARIES BRING PEOPLE TOGETHER EVEN WHEN WE HAVE TO STAY APART.

COMMUNITY CHECKLIST
☐ Donate blood
☐ Donate to the local food pantry
☐ Support small, local businesses
☐ Donate gift cards to the Putnam/Northern Westchester Women's Resource Center
☐ Write a "Thank You" note to a local healthcare worker

WRITE A "THANK YOU" NOTE TO A LOCAL HEALTHCARE WORKER
Let's show our support with a card, a story about what you've been doing, a drawing or a heartfelt letter. It can say "Dear Healthcare Worker".

Please send to:
Putnam County Department of Health
1 Geneva Road
Brewster, NY 10509
https://www.putnamcountyny.com/health/

FOLLOW @PUTNAMVALLEYLIBRARY
Poughkeepsie Public Library District (PPLD)
April 23 at 4:46 PM

The Library District is proud to have supplied the Poughkeepsie City School District with 50 T-Mobile WiFi Hotspots to provide to students in need of internet access for their online learning. This service has been made possible with generous support from T-Mobile.

Bruce Sullivan, Network Specialist for the Library District, coordinated and delivered the T-Mobile WiFi Hotspots today to Cheryl Rabinowitz, Assistant to the Superintendent of PCSD Schools for disbursement.

View 1... See More

---

Dear Claverack Residents,

The Town of Claverack has received a limited amount of face masks (not medical grade) from the County to distribute for free to Claverack residents who have been unable to obtain them elsewhere.

A limited supply of these masks will be distributed in the Claverack Library Parking Lot (corner of State Route 229 and SR9) on Saturday, April 25th, from 12:00 Noon until about 2:00 PM (or until we run out). Masks are also available at McNee’s on Main Street in Philipsburg for those of you that live closer to Philipsburg.
Discover the best part of the Hudson Valley, our Local Farmers. Learn more about our local farms and what services they provide during their CSA season and the COVID 19 pandemic.

THIS SATURDAY AT 1 PM
Online Meet Your Farmers Information Session

INTERESTED

National Library Week is April 19 - 25 and we are doing 7 days of giveaways to help support some of our local businesses that have supported us over the years. Comment on this post by 5 PM on April 20 to be entered to win a $25 gift card to Amore Pizzeria (@amorepizza12569). Amore Pizzeria is right next door to us now and we love going there for lunch, and eating their pizza at library programs!

Free WiFi always available by the library. Post ... Friends, we also have an electric outlet you can plug into to charge up right by the door. Please maintain 6 feet distance from other life forms!

If you are in need of WiFi you can come to the walkway at the library and use ours

Even though we are closed are WiFi is up and running

RED HOOK PUBLIC LIBRARY
Use the library's WiFi
No password required
Accessible from the library's parking lot and porch

845-758-3241 / WWW.REDHOOKLIBRARY.ORG
We miss you all and hope to see you real soon! Until then... Call us at the library anytime with help questions or just to say Hi! Someone will get back to you. 845-388-7881
We are here for you!❤️

Even though the library doors are closed, we are here for you! We’re here to answer your questions. Give us a call or drop us an email! And don’t forget, our digital library is open 24/7 at www.beaconlibrary.org.
845-831-1134
Reference: reference@beaconlibrary.org
See More

**MOVE EVERY DAY**
For Balance, Strength & Flexibility
Fridays at 2 pm
April 17 – May 29

Would you like to feel better, be stronger, look younger, and live longer?
Simple movement every day can help get you there!

Taught by Agi Kadar
Health & Fitness Consultant
Author of Are You a Gym Rat-Mouse?

Registration required. Please visit www.cornelllibrary.org/calendar to register.
Reed Memorial Library, 1733 Route 6, Carmel, NY 10512

![Nature Scavenger Hunt]

- Pine cone
- Bird
- Green leaf
- Water
- Brown leaf
- Cloud
- Wildflower
- Flying insect
- Spider web
- Round rock
- Feather
- Colorful rock
- Bug
- Rough object
- Seed
- Smooth object
- Grass
- Fallen branch
- Pine needles
- Treasure (to you)
What are you up to?

Let's keep our Olive Free Library community connected! Send photos of slices of your life to: helpdesk@olivefreelibrary.org and we'll share them here on the OFL Instagram feed.

A Joint Workshop between the Phoenicia & Olive Free Libraries

ONLINE MEDITATION GATHERING:
10 MINUTES A DAY

THURSDAY, APRIL 16TH AT 2:00 P.M.

LINK IN PROFILE FOR ZOOM MEETING INVITE

Your Library Misses You & We're All In This Together!
The Pawling Library

This April, our staff and trustees made and distributed 300 bags of books, crafts, and general activity information to children and teens in our community, through our Home Access Initiative. In partnership with the Pawling Central School District's Reading Resource Center, while making sure as many kids as possible have continued access to novel reading materials and crafts while staying safe at home.

#PawlingCommunityYouthReach #PawlingMakers #PawlingLibrary #Librarytransformation Pawling

Mother's Day Makerspace to go Kits.
(while supplies last)
Pick up Times:
Thursday May 7th 2-3pm
Friday May 8th 4-5pm

Germantown Library
31 Palatine Park Road
Germantown NY 12526
Please email to reserve your kit:
events@germantownlibrary.org

Roeliff Jansen Community Library

2 hrs

In the next installment of Peter Cipkowski's Covid-19 Local Oral History Project, Peter interviews Jeannie Mettler, the Town Supervisor of Copake. All Local Oral History interviews can be viewed on our website, or on our new Youtube channel, Roe Jan Library.
https://www.youtube.com/watch...
Witness to History: Rhinebeck Neighbors During COVID-19
Chronicled by Amy Wu

Ruth Cummings is a cashier at CVS and Rhinebeck resident.

“Here it’s busier in a different way, customers come in and they buy a lot but they come in less often, they buy everything at one time to cut down on the visits. I guess for me personally it’s [the time during the pandemic] like the holidays, it brings out the best and the worst of people—some people have been so grateful and so kind and that’s been really great. The local stores they have been so good to us and making sure we get food. You know we can’t always get away real fast and Bread Alone and Pete’s have been wonderful. We do some pizzas, falafels and did you know that the bagel place down the street is delivering by bicycle within three miles? On the other hand, I’m really surprised when people are dying and the governor is saying just go out for essentials, and that there are people lining up for Crest white strips. I am thinking I get paid almost minimum wage and you could be giving me your virus and I could die, but you’re going to have white teeth. They came just for Crest white strips. That’s the negative side of this when people come in and they say ‘oh I think I’ll go over to the CVS and get nail polish and I think no stay home and listen to the governor’ I guess I was just surprised at how many people didn’t take things seriously including myself initially but then there’s a certain point when you know this is the real deal and you better not worry if our kids get every single Easter candy, I mean it’s good to learn hard times right? That’s when we grow.”

-April 9
Need to refresh your resume or brush up on your interview skills to land that next job? Certified Career Services Provider, Beth Gordon, can work with you one-on-one - at a safe distance - via telephone, Skype, Zoom, or FaceTime. Email programs@hudsonvalleyleibrary.org or leave a voicemail at 518-828-1792 x101 to set up an appointment for a one-on-one session with Beth.

Help us out! Tell us what types of virtual programs you'd like to see at the Clinton Community Library by filling out our survey. It only takes 5 minutes, and will greatly help us tailor our offerings to your needs: https://forms.gle/xeczNNWVx2y4Ns2X9

If you also happen to know someone who is interested in hosting a virtual program, go ahead and send them our program proposal form: https://forms.gle/haucd50y6vB5MNgY9

Thanks for your help, and we can't to hear from you!

We want to hear from you!

Rebekkah Smith Aldrich, Executive Director
845.471.6060 x239 | rsmith@midhudson.org