Today

• Reopening Status Report: Member Libraries
• Sierra Reminders
• Reopening Guidance
• NYS Announcements
Reopening Status

<table>
<thead>
<tr>
<th></th>
<th>Curbside</th>
<th>Doors Open</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 22</td>
<td>46</td>
<td>3</td>
</tr>
<tr>
<td>June 29</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>July 6</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Please use the [MHLS Library Reopening Status Form](#) to report changes in service levels and quarantine plans.
Requests are happening!
10,000 holds have been added this week!

Online registration records

Clear your holdshelf daily
Fill holds for member libraries
We are back to having streamlined checkin

Items on holdshelf are safe through 6/30 – then regular expiration

Messaging on TNS prompts patrons to check your website
Custom hold pickup notices are possible – include curbside instructions
Tickets Please

• Closed dates – transactions rely on them
  • Days of the week you are closed
  • Days you are not open that do not fall on days of the week you are scheduled to be closed

• Changes to holds limits on your Ptype

• Provide information in your ticket. It helps us to understand, recreate and resolve issues quickly
  • Record numbers or barcodes
  • Login used in the process
  • Time of day and date

Email: techsupport@midhudson.org
• Disabling the “Remember Me” feature
  Default will be to disable
• Patrons can freeze holds for more than 255 days
• Offline client now https
• MHLS Staff
  • Undelete deleted records (while still in delete mode)
  • View loan rules and loan rule determiner tables at the same time & export to CSV
• Many issues fixed

Fully documented on Knowledge Base (right on front page under learn connect)

https://kb.midhudson.org/sierra-roadmap/sierra-release-info/
<table>
<thead>
<tr>
<th>Idea</th>
<th>Release</th>
<th>Challenge</th>
<th>Submitter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allow date Ranges in days closed table</td>
<td>5.4</td>
<td>Crisis Management</td>
<td>Library Connection, Inc.</td>
</tr>
<tr>
<td>Batch Update Hold Pick up Dates</td>
<td>5.4</td>
<td>Crisis Management</td>
<td>Chapel Hill Public Library</td>
</tr>
<tr>
<td>Globally Purge w/charge after date</td>
<td>5.4</td>
<td>Crisis Management</td>
<td>Fraser Valley Regional Library</td>
</tr>
<tr>
<td>Create lists: It’s all about me – limit view to my login</td>
<td>5.3</td>
<td>Always Open</td>
<td>MHLS</td>
</tr>
<tr>
<td>Easy Listing of holdshelf items and patrons</td>
<td>5.3</td>
<td>Always Open</td>
<td>Chapel Hill Public Library</td>
</tr>
<tr>
<td>Add option to remove frozen holds from view holdshelf</td>
<td>5.3</td>
<td>Always Open</td>
<td>Vancouver Island Regional Library</td>
</tr>
</tbody>
</table>
Phase Four Guidance from NYS DOH

• Low-Risk Indoor & Outdoor Arts & Entertainment
  • Masks must be worn
    • to enter the library
    • any time staff / patron is within 6 feet of another person
  • Distance of at least six feet must be maintained
    • individuals, including employees and patrons/visitors when possible
    • EXEMPT: groups visiting the institution who are members of the same household or party
Occupancy & Gatherings

• Phase Two Retail - 50%
  • Certificate of Occupancy

• Phase Four Low-Risk Indoor Arts & Entertainment - 25%
  • Certificate of Occupancy

• Phase Four Low-Risk Outdoor Arts & Entertainment - 33%

• Executive Orders Phase Three - 25 people

• Executive Orders Phase Four - 50 people
## REALM Update

<table>
<thead>
<tr>
<th>Material Tested</th>
<th>No Detectable Virus After</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hardback book cover (buckram cloth)</td>
<td>1 day</td>
</tr>
<tr>
<td>Softback book cover</td>
<td>1 day</td>
</tr>
<tr>
<td>Plain paper pages inside a closed book</td>
<td>3 days</td>
</tr>
<tr>
<td>Plastic book covering (biaxially oriented polyester film)</td>
<td>3 days</td>
</tr>
<tr>
<td>DVD case</td>
<td>1 day</td>
</tr>
</tbody>
</table>
REALM Update continued...

• Round 2 Material Testing
  • braille paper pages (closed in the book)
  • glossy paper pages (closed in the book)
  • magazine pages (closed in the magazine)
  • children’s board books (closed in the book)
  • archival folders (stacked together)
Counting Open Hours from DLD

• Hours the building is not “fully” open - including curbside pickup - will not be reported in the annual report as hours open

• These hours should be tracked for reporting to local stakeholders
HVAC Guidance from CDC


• Increase ventilation rates

• Ensure ventilation systems operate properly and provide acceptable indoor air quality for the current occupancy level for each space.

• Increase outdoor air ventilation, using caution in highly polluted areas. With a lower occupancy level in the building, this increases the effective dilution ventilation per person.

• Disable demand-controlled ventilation (DCV).

• Further open minimum outdoor air dampers (as high as 100%) to reduce or eliminate recirculation. In mild weather, this will not affect thermal comfort or humidity. However, this may be difficult to do in cold or hot weather.

• Improve central air filtration to the MERV-13 or the highest compatible with the filter rack, and seal edges of the filter to limit bypass.

• Check filters to ensure they are within service life and appropriately installed.

• Keep systems running longer hours, 24/7 if possible, to enhance air exchanges in the building space.
Computer Assistance

- Social Distancing & PPE
- Software Solutions
  - Windows 10 Quick Assist
  - AnyDesk
Update Online Outlets

• Library Website
  • For MHLS Member Website Updates: Techsupppport@midhudson.org

• Social Media

• Google My Business
EO 202.44

“Any district or special district, including, but not limited to fire, library, sewer, or water, that conducts an election and/or budget vote shall be rescheduled to September 15, 2020 and collection of signatures for nominating petitions is hereby suspended until further notice, subject to a process determined by a future Executive Order; provided however, a library district may conduct an election on June 9, 2020 pursuant to this Executive Order if such election is managed by a school district.”

Open Meetings Law Adjustments: through July 6

EO 205: Quarantine Restrictions on Travelers Arriving in New York
Rebekkah Smith Aldrich, Executive Director
845.471.6060 x239  |  rsmith@midhudson.org

Laurie Shedrick, Assistant Director/Tech Ops Manager
845.471.6060 x220  |  lshedrick@midhudson.org

Casey Conlin, Library Sustainability Coordinator
845.471.6060 x260  |  cconlin@midhudson.org

thank you!