

MHLS Director Briefing

COVID-19 | August 20, 2020



Today

- **Announcements**
- **Staffing in the Time of COVID-19**
- **Discussion:** Supporting Families Through the Upcoming School Year
- **Upcoming Events**

REALM Announcement

Material Tested	No Virus After
Hardback book cover (buckram cloth)	1 day
Softback book cover	1 day
Plain paper pages inside a closed book	3 days
Plastic book covering (polyester film)	3 days
DVD case (polypropylene)	1 day
Braille paper pages	4 days
Glossy paper pages (coffee table book)	4 days
Magazine pages	> 4 days
Children's board book	4 days
Archival Folders	2 days
Talking book, USB cassette	> 5 days
DVD	5 days
Storage bag	5 days
Storage container	> 5 days
Plexiglass	> 5 days

Online Registration Form Upgrade

We heard you!

Get your library account today!

By filling out this form and following the instructions o

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PI

Calendar widget showing August 2020. The date 20 is highlighted in blue. Navigation arrows (up and down) are visible at the top. A 'Today' link is at the bottom right.

mm/dd/yyyy

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Open Meeting Law Advisory Opinion

- EO adjustments allow for online meetings but do not mandate them.
- In person meetings must comply with executive orders and other guidance related to physical gatherings.
- If social distancing, masking and other administrative requirements cannot be achieved you must provide a "*contemporaneous video or audio broadcast such that members of the public who cannot safely attend in person 'have the ability to view or listen to such a proceeding and that such meetings are recorded and later transcribed.'*"

Open Meeting Law Adjustments have been extended through **September 4, 2020** as per Executive Order 202.55



"In my opinion, if a public body can possibly anticipate that any persons who may wish to attend a meeting governed by the provisions of the Open Meetings Law cannot be safely physically accommodated in the proposed meeting location pursuant to legal and regulatory restrictions, that public body is **required to simulcast to the public, by either video or audio means**, the proceedings of the meeting as they are occurring so that all members of the public who wish to “attend” may do so."

Shoshanah V. Bewlay

Executive Director, Committee on Open Government

Funding Update

- **Local**

- 414 workaround

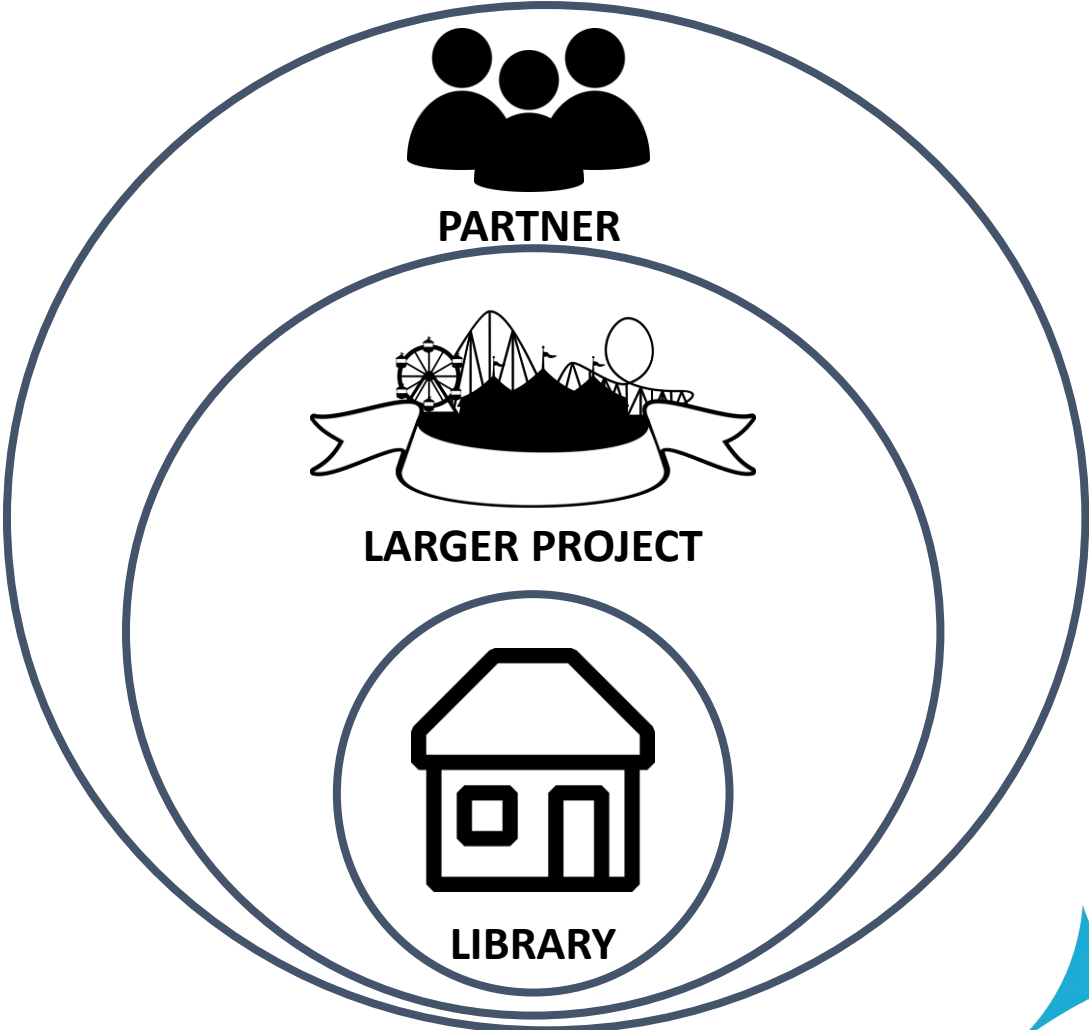
- **State**

- 22.6% reduction to categorical State Aid
 - Including the initial 90% payment of **Local Library Services Aid (LLSA)** - which has not been received yet
 - Final 10% of LLSA?

- **Federal**

- State Aid in the next Federal Stimulus Plan?

The Great Give Back



Staffing in the Time of COVID-19

Considerations & Support

Families First Coronavirus Response Act (FFCRA)

► QUALIFYING REASONS FOR LEAVE RELATED TO COVID-19

An employee is entitled to take leave related to COVID-19 if the employee is unable to work, including unable to telework, because the employee:

- | | |
|---|---|
| <ol style="list-style-type: none">1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;2. has been advised by a health care provider to self-quarantine related to COVID-19;3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2); | <ol style="list-style-type: none">5. is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or6. is experiencing any other substantially-similar condition specified by the U.S. Department of Health and Human Services. |
|---|---|

Families First Coronavirus Response Act (FFCRA)

- **Exemption Available for:**

- Paid sick leave due to school or place of care closure
- Expanded family and medical leave

- **Requirements:**

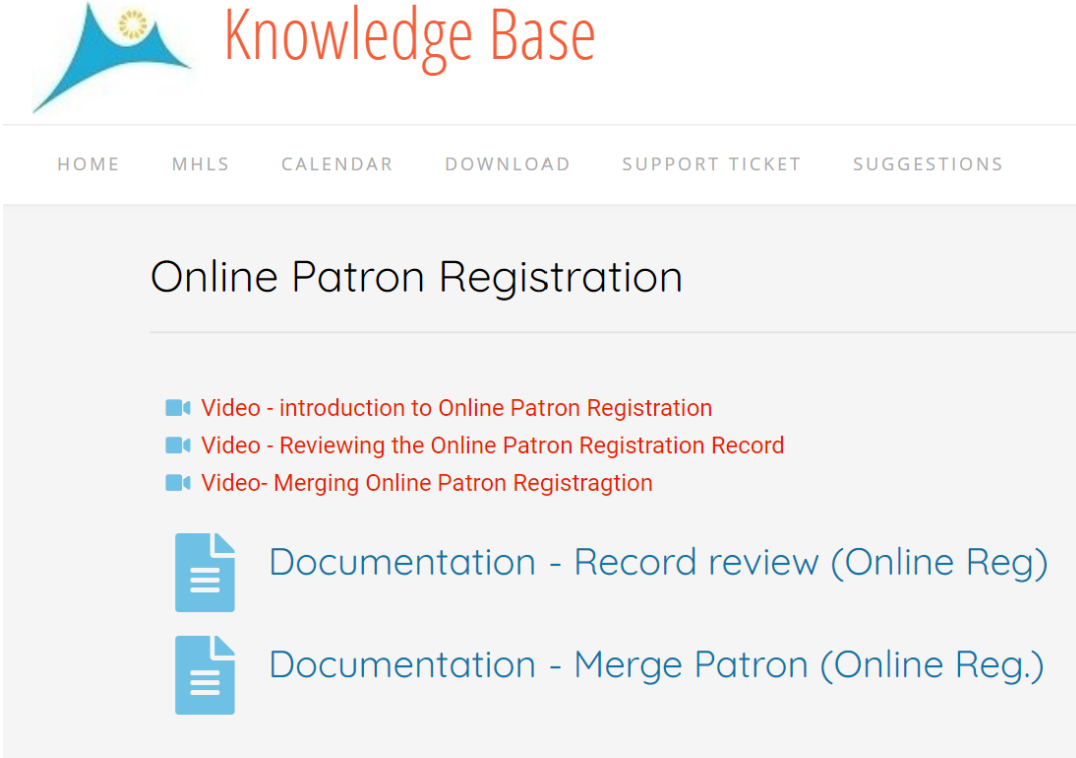
- Less than 50 employees
- Determination by an authorized officer of at least one of the following:
 - Provision of leave would result in financial obligations exceeding revenue
 - Absence of an employee with specialized skills, knowledge, or responsibilities would result in substantial risk to the organization's operational capabilities
 - There is not a sufficient pool of workers able, willing, and qualified and available at the time and place needed to replace an employee requesting leave

- **More Info:**

- The Department encourages employers and employees to collaborate to reach the best solution for maintaining the business and ensuring employee safety.
- <https://www.dol.gov/agencies/whd/pandemic/ffcra-questions#58>

Prepping for Substitutes: Content

- New content is supporting all learning types.
 - Web
 - PDF
 - Video
- We are in the process of revisiting the legacy content
- Happy to work with you on any documentation that you would like!



The screenshot shows the 'Knowledge Base' website. At the top left is a logo featuring a blue stylized shape with a yellow sun-like circle. To the right of the logo is the text 'Knowledge Base' in a red, sans-serif font. Below the logo and text is a horizontal navigation bar with the following links: HOME, MHLS, CALENDAR, DOWNLOAD, SUPPORT TICKET, and SUGGESTIONS. The main content area is titled 'Online Patron Registration' and contains a list of resources:

- Video - introduction to Online Patron Registration
- Video - Reviewing the Online Patron Registration Record
- Video- Merging Online Patron Registratgion
- Documentation - Record review (Online Reg)
- Documentation - Merge Patron (Online Reg.)

Prepping for Substitutes: Training

- Lunchtime webinars
- Core training series
- We can customize documentation
 - Tasks
 - Check Lists
 - FAQs
 - Policies and Procedures
- Custom training opportunities using Workflow Consulting



Supporting Families this School Year

Discussion

Issues...

- Digital Divide
 - Broadband
 - Devices
- Child Care
- Information Literacy
- Device Literacy or “How do I use this thing?”
- School Library Access
- Software & Hardware Troubleshooting
- Mental Health, Exercise & Connection with the Outdoors
- Workforce Impact
- Employer Education
- Workers Rights’
- Unemployment Support

Library "Assets"

- Staff
- Collection
- eResources
- Programming Platform
 - In-house Production
 - Host or Convener
- Broadband Connectivity
- Tech Know-How
- Community Connections
- PR & Word-of-Mouth Reach





MID-HUDSON LIBRARY SYSTEM

Serving Homeschoolers and Families Schooling at Home

September 24th at 10:00am

**MHLS
Programmers
Forum**

Upcoming Events: September

8: Sierra Circulation 101

9: Directors Association*

9: New Minimum Public Library Standards (for Directors)

10: Basic Create Lists

10: Trustee Essentials

14: The Great Give Back

14: Getting Started with Decision Center

15: Reimagining Library Services: Addressing Food Scarcity

16: Web Management Reports

17: Core Values & Ethics (Trustee Education Series)

22: New Minimum Public Library Standards (Trustee Education Series)

24: Programmers Forum

25: Sierra Offline Circ

29 & 30: Understanding Patron Records



Thank you!

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