

# Total Circulation of Physical Items

## Web Management Reports:

[Web Management Reports \(midhudsonlibraries.org\)](http://midhudsonlibraries.org)

### Use All Circulation Activity Report

#### Settings:

**Dates:** User Defined—set your start and end dates

**Sort by:** Limit

**Limit by:** Stat Group—check you stat group number

**Report by:** Annual Report or iType

**Settings**

**Dates :**

Start Date -

End Date -

**Sort By :**

\*\* The limit selected is based on the available date criteria you selected above. Change to the date above may change the limit you select below

**Limit By :**

<input type="checkbox"/> 0	<input type="checkbox"/> 701	<input type="checkbox"/> 702	<input type="checkbox"/> 703	<input type="checkbox"/> 704	
<input checked="" type="checkbox"/> 705	<input type="checkbox"/> 706	<input type="checkbox"/> 707	<input type="checkbox"/> 708	<input type="checkbox"/> 709	
<input type="checkbox"/> 710	<input type="checkbox"/> 711	<input type="checkbox"/> 712	<input type="checkbox"/> 713	<input type="checkbox"/> 714	
<input type="checkbox"/> 715	<input type="checkbox"/> 716	<input type="checkbox"/> 717	<input type="checkbox"/> 718	<input type="checkbox"/> 719	
<input type="checkbox"/> 720	<input type="checkbox"/> 721	<input type="checkbox"/> 722	<input type="checkbox"/> 723	<input type="checkbox"/> 724	
<input type="checkbox"/> 725	<input type="checkbox"/> 726	<input type="checkbox"/> 727	<input type="checkbox"/> 728	<input type="checkbox"/> 729	
<input type="checkbox"/> 731	<input type="checkbox"/> 732	<input type="checkbox"/> 733	<input type="checkbox"/> 734	<input type="checkbox"/> 735	
<input type="checkbox"/> 736	<input type="checkbox"/> 737	<input type="checkbox"/> 738	<input type="checkbox"/> 739	<input type="checkbox"/> 740	
<b>Stat Groups :</b>	<input type="checkbox"/> 741	<input type="checkbox"/> 742	<input type="checkbox"/> 743	<input type="checkbox"/> 744	<input type="checkbox"/> 745
	<input type="checkbox"/> 746	<input type="checkbox"/> 747	<input type="checkbox"/> 748	<input type="checkbox"/> 749	<input type="checkbox"/> 750
	<input type="checkbox"/> 751	<input type="checkbox"/> 752	<input type="checkbox"/> 753	<input type="checkbox"/> 754	<input type="checkbox"/> 755
	<input type="checkbox"/> 756	<input type="checkbox"/> 757	<input type="checkbox"/> 758	<input type="checkbox"/> 759	<input type="checkbox"/> 760
	<input type="checkbox"/> 761	<input type="checkbox"/> 762	<input type="checkbox"/> 763	<input type="checkbox"/> 764	<input type="checkbox"/> 765
	<input type="checkbox"/> 766	<input type="checkbox"/> 767	<input type="checkbox"/> 768	<input type="checkbox"/> 769	<input type="checkbox"/> 770
	<input type="checkbox"/> 771	<input type="checkbox"/> 772	<input type="checkbox"/> 773	<input type="checkbox"/> 774	<input type="checkbox"/> 776
	<input type="checkbox"/> 800	<input type="checkbox"/> 803	<input type="checkbox"/> 806	<input type="checkbox"/> 821	<input type="checkbox"/> 824
	<input type="checkbox"/> 825	<input type="checkbox"/> 832	<input type="checkbox"/> 840	<input type="checkbox"/> 841	<input type="checkbox"/> 848
	<input type="checkbox"/> 850	<input type="checkbox"/> 851	<input type="checkbox"/> 852	<input type="checkbox"/> 855	<input type="checkbox"/> 859
	<input type="checkbox"/> 870	<input type="checkbox"/> 872			

**Report By :**

Submit and open report

# CIRCULATION ACTIVITY by STAT GROUP (Jan 20-Dec 20)

705

ANNUAL RPT	CHKOUTS	CHKINS	RENEWALS	ITEMS CIR	HOLDS	HI/RECLL	TOTAL #	PERCENT
-	1	1	1	2	0	0	3	0.0%
FICTION	4,278	4,110	1,872	6,150	19	0	10,279	26.7%
NON-FICTION	2,001	1,892	1,075	3,076	8	0	4,976	12.9%
JUV-FICTION	2,892	2,745	1,475	4,367	16	0	7,128	18.5%
JUV-NON-FIC	671	675	394	1,065	1	0	1,741	4.5%
PERIODICALS	71	67	12	83	0	0	150	0.4%
MICROFORMS	1	1	2	3	0	0	4	0.0%
SOUNDRECORD	1,450	1,387	461	1,911	8	0	3,306	8.6%
VIDEORECORDI	3,498	3,220	2,536	6,034	10	0	9,264	24.1%
MEDIA	1	1	1	2	0	0	3	0.0%
ADULT SOFTWA	4	6	4	8	0	0	14	0.0%
EQUIP/REALIA	33	33	9	42	0	0	75	0.2%
SUPPRESS ITEM	38	37	24	62	0	0	99	0.3%
J-VIDEO	126	126	105	231	1	0	358	0.9%
J-AUDIO	38	40	16	54	0	0	94	0.2%
J-SOFTWARE	2	4	1	3	0	0	7	0.0%
J-PERIODICAL	0	0	1	1	0	0	1	0.0%
No Code	0	0	0	0	1,004	0	1,004	2.6%
Total	15,105	14,345	7,989	23,094	1,067	0	38,506	100.0%

Table Circulation Activity Chart Summary Chart Raw Data (+)

## Decision Center Reports:

[Decision Center \(iii.com\)](#)

Transaction Type Trends Report

Go to EVALUATION, then, under Circulation, Transactions, select Transaction Type Trends

The screenshot shows the Decision Center interface. At the top, there is a navigation bar with the logo and the text "decision center". Below this, there is a search bar and a set of icons for EVALUATION, DEVELOPMENT, BALANCING, and MAINTENANCE. The main content area is divided into three columns: ACQUISITIONS, CIRCULATION, and COLLECTION. Under CIRCULATION, there is a sub-menu for Transaction Type Trends. A tooltip for Transaction Type Trends is visible, explaining that the report displays circulation by transaction type rows and over time (by month) in columns.

Select Location—All Locations; Item Types—All Types (unless you want to limit to certain types); Transaction Location—Your library/town name; Patron Type—All Types.

The screenshot shows the "EDIT TRANSACTION LOCATIONS" dialog box. It has two main sections: "Selected Transaction Location (1)" and "Available Transaction Location (147)". The "Selected" section contains a search bar and a list with one item: "Hillsdale, Copake, Ancram". The "Available" section also has a search bar and a list of locations including "Haines Falls/ Iannerville", "hfa\*", "Highland", "hil\*", "his\*", "hud\*", "Hudson", "hun\*", "Hunter", "hur\*", and "Hurley". There are "remove all" and "add all" buttons at the top of each list, and "sort a-z" links below each list. At the bottom right, there are "OK" and "Cancel" buttons.

**LOCATION**

All Locations [edit](#)

**TRANSACTION LOCATION**

Hillsdale, Copake, Ancram [edit](#)

**PATRON TYPE**

All Patron Types [edit](#)

**ITEM TYPE**

All Item Types [edit](#)

GO

Click Go to run your report. Data is presented by month.

decision center
Welcome, HLStg   Help   Sign out

Collection Tools > Evaluation > Transaction Type Trends
1 Initial Filters   2 Output and additional filtering

LOCATION All Locations • TRANSACTION LOCATION Hillsdale, Copake, Ancram • PATRON TYPE All Patron Types • ITEM TYPE All Item Types

Show Percent Change

EMAIL / SCHEDULE
EXPORT

Transaction	All Months	Mar 2021	Feb 2021	Jan 2021	Dec 2020	Nov 2020	Oct 2020	Sep 2020	Aug 2020
All Transactions	72,391	1,910	5,570	5,265	4,881	4,885	4,439	4,746	5,221
Check-out + Renewals	36,494	1,031	2,666	2,628	2,449	2,491	2,307	2,311	2,648
Check-outs	24,252	703	1,845	1,827	1,563	1,606	1,537	1,512	1,763
Renewals	12,242	328	821	801	886	885	770	799	885
Check-ins	24,306	520	1,852	1,642	1,599	1,572	1,369	1,649	1,685