

Total Number of Items That Have Circulated

Create Lists Reports:

This report will create a list of items owned by your library that have circulated in the given period.

Change Store Record Type to Item and search Range.

Type: Item

Field: Location

Condition: Starts with

Value A: Your library's location

AND

Type: Item

Field: Last out date

Condition: Greater than

Value A: Date one year ago, or other interval

The screenshot shows the 'Boolean Search' interface. At the top, the 'Review File Name' is 'Total items circulated'. The 'Store Record Type' is set to 'ITEM'. The search range is defined by 'Start' (110000008) and 'Stop' (167355961). The search mode is 'Classic'. A table below shows the search criteria:

Term	Operator	Type	Field	Condition	Value A	Value B
1		ITEM	LOCATION	starts with	his	
2	AND	ITEM	LOUTDATE	greater than or equal to	01 - 01 - 2020	- -

Below the table, the search criteria are displayed as a single line: 'ITEM LOCATION starts with "his" AND ITEM LOUTDATE greater than or equal to " - - "'. On the right side, there are buttons for 'Group', 'Ungroup', 'Insert Line', 'Append Line', 'Delete', and 'Clear All'. At the bottom, there are buttons for 'Search', 'Use Existing Search', 'Retrieve Saved Query', 'Save', 'Save As', and 'Close'.

In this example, your report will show all items that have circulated from January 1, 2020, through the date you ran the report. Because the Last Out Date changes every time an item checks back in, you should use this report to capture all circulations through the date the report is run. Using a Between condition, similarly, would need to set a Value B as the date the report is run, for the same reason.

Another option, which can only capture statistics on an annual basis, is to use the Last Year Circ condition:

Type: Item

Field: Location

Condition: Starts with

Value A: Your library's location

AND

Type: Item

Field: Last Year Circ

Condition: Not equal to

Value A: 0

The screenshot shows a 'Boolean Search' window with the following configuration:

- Review File Name: Total Items Circulated
- Store Record Type: ITEM I
- Range: Start: 110000008, Stop: 167355961
- Classic search mode is selected.
- The search table contains two terms:

Term	Operator	Type	Field	Condition	Value A	Value B
1		ITEM	LOCATION	starts with	his	
2	AND	ITEM	LYRCIRC	not equal to	0	
- The resulting search string is: ITEM LOCATION starts with "his" AND ITEM LYRCIRC not equal to "20200101040000"
- Buttons at the bottom include: Search, Use Existing Search, Retrieve Saved Query, Save, Save As, Close.

If you want to break out circulation by Annual Report code or iType, you can do that by adding that field to your export the Annual Report field and either Last Out Date or Last Year Circ field. In the example below you would get a report of all adult fiction that had circulated last year.

Field: Location

Condition: Starts with

Value A: Your library's location

AND

Type: Item

Field: Annual Report

Condition: Equal to

Value: Fiction

AND

Type: Item

Field: Last Year Circ

Condition: Not equal to

Value A: 0

The screenshot shows a 'Boolean Search' window with the following details:

- Review File Name: Total adult fiction circulated
- Store Record Type: ITEM I
- Range: Start: i10000008, Stop: i67355961
- Classic search mode selected
- Search criteria table:

Term	Operator	Type	Field	Condition	Value A	Value B
1		ITEM	LOCATION	starts with	hls	
2	AND	ITEM	ANNUAL RPT	equal to	a	
3	AND	ITEM	LYRCIRC	not equal to	0	

Below the table, the search criteria are summarized: ITEM LOCATION starts with "hls" AND ITEM ANNUAL RPT equal to "a" AND ITEM LYRCIRC not equal to ""

Buttons on the right side of the interface include: Group, Ungroup, Insert Line, Append Line, Delete, and Clear All.

Buttons at the bottom of the interface include: Search, Use Existing Search, Retrieve Saved Query, Save, Save As, and Close.