Highland Public Library & Clintondale Branch

This data has been compiled by MHLS to assist you in filling out your annual report. You may have additional sources to add to these numbers.

Collection 2021	
Annual Report Question # & Title	**Data**
2.1 Adult Fiction Books	6,243
2.2 Adult Non-fiction Books	4,623
2.4 Children's Fiction Books	8,324
2.5 Children's Non-fiction Books	2,936
2.10 All Other Print Materials[i]	701
2.13 Electronic Books (see note on next line)[ii]	24,438
Includes MHLS Shared ebook collection (23749) + your Advantage Account ebook Collection (689)	
2.14 Local Electronic Collections[iii]	4
2.17 Audio-Downloadable Units (see note on next line)[iv]	5560
Includes MHLS Shared eAudio (5,226) + your Advantage Account eAudio (334)	
2.18 Video-Downloadable Units (OverDrive Advantage)[iv]	14
2.19 Other Electronic Materials	597
Includes Adult(21)& Juvenile software(54) & Overdrive MagazineCirc (522)	
2.21 Audio-Physical Units	1213
2.22 Video-Physical Units	4437
2.23 Other Circulating Physical Items	198
Inlcudes Equipment, Vertical file, Media, Juvenile media,& Microforms	
Additions to Holdings 2021	
Annual Report Question # & Title	**Data**
2.26 Cataloged Books	1,062
2.27 All Other Print Materials[v] *Inlcudes Supressed items and items with no code listed*	0
2.28 Electronic Materials	3662
Inlcudes additions to Adult (0) & Juvenile (0) software, shared eBooks (2510), shared eAudio (333), Advantage acct eBooks (243), eAudiobooks (54) & eVideo (0) additions & Overdrive (MagazineCirc 522)	
2.29 All Other Materials	113
Registered Borrowers 2021	
Annual Report Question # & Title	**Data**
3.2 Registered resident borrowers	5,902
3.3 Registered non-resident borrowers	34

[i] If you have items with no annual report code, or suppressed status, they have been added to All Other Print Materials.

[ii] If your library provides access to eBooks **with a circulation period** (including Hoopla or Freading) report the number of circs for this question.

[iii] This is a count of electronic licenses to collections that **do not have a circulation period**. All member libraries should report a minimum of 4 (JobNow, Mango, TumbleBooks, Universal Class). If your library purchases (or your county purchases for your library) additional databases (including Freegal, Quello, Acorn, Great Courses, Indieflix, etc.) add them to this number.

[iv] If your library provides access to electronic resources **with a circulation period** (including Hoopla or Kanopy) report the number of circulations for the relevant library collection question (2.17: Audio-Downloadable Units, 2.18: Video-Downloadable Units).

[v] Add any additions of uncatalogued books and new print serials to this number.

MID-HUDSON LIBRARY SYSTEM

Library Transactions 2021: Highland Public Library & Clintondale Branch

The information below has been compiled by MHLS to assist you in filling out your annual report.   The data included here has been pulled from Sierra, eResource providers, SEAL, OCLC, Website analytics and Aerohive statistics, where applicable.

Annual Report Question # & Title, plus source data	Report Answer

4.1 Adult Fiction Books
 Annual report fields included:
  Adult Fiction: **8,936**
  Adult Fiction, (shared Renewal): **145**
	9,081

4.2 Adult Non-fiction Books
 Annual report fields included:
  Adult Non-fiction Books: **4,161**
  Adult Non-fiction Books (shared Renewal): **125**
	4,286

4.4 Children's Fiction Books
 Annual report fields included:
  Juvenile Fiction: **12,649**
  Juvenile Fiction (shared Renewal): **229**
	12,878

4.5 Children's Non-fiction Books
 Annual report fields included:
  Juvenile Non-fiction: **3,641**
  Juvenile Non-fiction (shared Renewal): **85**
	3,726

4.8 Circulation of Adult Other Materials[i]
 Annual report fields included:
  Periodicals: **296**
  Microforms**: 0**
  No Code, Suppressed, Blank: **13**
  No Code, Suppressed, Blank (shared Renewal): **0**
  Soundrecording: **1113**
  Soundrecording (shared Renewal): **27**
  Videorecording: **10486**
  Videorecording (shared Renewal): **83**
  Media: **8**
  Media(shared Renewal): **0**
  Adult Software: **8**
  Adult Software(shared Renewal): **0**
  Equipment: **1750**
  Equipment (shared Renewal): **4**
  Vertical File: **0**
	13,792

4.9 Circulation of Children's Other Materials
Annual report fields included:
    J-Periodicals: **259**
    J-Audio: **80**
    J-Audio (shared Renewal): **2**
    J-Video: **1884**
    J-Video (shared Renewal): **16**
    J-Other Media: **94**
    J-Other Media (shared Renewal): **1**
    J- Software: **52**
    J- Software(shared Renewal): **1**
	2,389

4.12 Use of Electronic Material[ii]	**10,786**
4.13 Successful Retrieval of Electronic Information[iii] **RBDigital (921), Tumblebooks (187), Job Now (39), Mango (223), Universal Class (614)**	**1,984**
4.20 Interlibrary Loan – Materials Received[iv]	**16,057**
4.21 Interlibrary Loan – Materials Provided[v]	**11,739**
5.4 Website visits for MHLS hosted websites	**No data**
9.33 Aerohive Wi-Fi sessions if managed by MHLS	**No data**

Note that the circulation data for questions 4.1, 4.2, 4.4, 4.5, 4.8, 4.9 is adjusted to include your share of the renewals not attributed to a specific library made through the OPAC, so this number will be larger than the numbers you pull during the year through Web Management Reports.

[i] If you have items with no annual report code, or suppressed status, they have been added here.

[ii] This number includes your OverDrive eBook, eAudio, and eVideo statistics. If your library has additional statistics for similar online library resources that require user authentication and **have a circulation period** (for example Freading, Hoopla, or Kanopy) add that usage here.

[iii] This number includes, your RBDigital, and TumbleBooks statistics (which are collected by library patron barcode prefix). It also includes your portion of the database statistics (assigned on a per capita ratio) from the systemwide group buy databases (JobNow, Mango, Universal Class). If your library has additional statistics for similar online library resources that require user authentication but **do not have a circulation period** (for example Acorn TV, Qello, Great Courses Online, Freegal, or Indieflix) add that usage here.

[iv] This number includes Sierra system holds circulated at your terminal which were received from other member libraries, and holds checked out in Sierra using the recommended process of "ILL dummy cards" with an ITYPE of ILL.

[v] This number is a count of the number of times your items are checked out at other member library locations.

MID-HUDSON LIBRARY SYSTEM

Clintondale branch of Highland Public

This data has been compiled by MHLS to assist you in filling out your annual report. You may have additional sources to add to these numbers.

Collection 2021	
Annual Report Question # & Title	**Data**
2.1 Adult Fiction Books	0
2.2 Adult Non-fiction Books	0
2.4 Children's Fiction Books	0
2.5 Children's Non-fiction Books	0
2.10 All Other Print Materials[i]	0
2.13 Electronic Books (see note on next line)[ii]	No Data
Includes MHLS Shared ebook collection (No Data) + your Advantage Account ebook Collection (No Data)	
2.14 Local Electronic Collections[iii]	**4**
2.17 Audio-Downloadable Units (see note on next line)[iv]	**No Data**
Includes MHLS Shared eAudio (No Data) + your Advantage Account eAudio (No Data)	
2.18 Video-Downloadable Units (OverDrive Advantage)[iv]	**No Data**
2.19 Other Electronic Materials	**No Data**
Includes Adult(0)& Juvenile software(0) & Overdrive MagazineCirc (No Data)	
2.21 Audio-Physical Units	0
2.22 Video-Physical Units	2
2.23 Other Circulating Physical Items	0
Inlcudes Equipment, Vertical file, Media, Juvenile media,& Microforms	
Additions to Holdings 2021	
Annual Report Question # & Title	**Data**
2.26 Cataloged Books	0
2.27 All Other Print Materials[v] *Inlcudes Supressed items and items with no code listed*	0
2.28 Electronic Materials	333
Inlcudes additions to Adult (0) & Juvenile (0) software, shared eBooks (2510), shared eAudio (333), Advantage acct eBooks (No Data), eAudiobooks () & eVideo () additions & Overdrive (MagazineCirc No Data)	
2.29 All Other Materials	0
Registered Borrowers 2021	
Annual Report Question # & Title	**Data**
3.2 Registered resident borrowers	291
3.3 Registered non-resident borrowers	1

[i] If you have items with no annual report code, or suppressed status, they have been added to All Other Print Materials.

[ii] If your library provides access to eBooks **with a circulation period** (including Hoopla or Freading) report the number of circs for this question.

[iii] This is a count of electronic licenses to collections that **do not have a circulation period**. All member libraries should report a minimum of 4 (JobNow, Mango, TumbleBooks, Universal Class). If your library purchases (or your county purchases for your library) additional databases (including Freegal, Quello, Acorn, Great Courses, Indieflix, etc.) add them to this number.

[iv] If your library provides access to electronic resources **with a circulation period** (including Hoopla or Kanopy) report the number of circulations for the relevant library collection question (2.17: Audio-Downloadable Units, 2.18: Video-Downloadable Units).

[v] Add any additions of uncatalogued books and new print serials to this number.

Library Transactions 2021: Clintondale branch of Highland Public

The information below has been compiled by MHLS to assist you in filling out your annual report.   The data included here has been pulled from Sierra, eResource providers, SEAL, OCLC, Website analytics and Aerohive statistics, where applicable.

Annual Report Question # & Title, plus source data	Report Answer
4.1 Adult Fiction Books <u>Annual report fields included:</u> Adult Fiction: **472** Adult Fiction, (shared Renewal): **8**	480
4.2 Adult Non-fiction Books <u>Annual report fields included:</u> Adult Non-fiction Books: **138** Adult Non-fiction Books (shared Renewal): **4**	142
4.4 Children's Fiction Books Annual report fields included: Juvenile Fiction: **177** Juvenile Fiction (shared Renewal): **3**	180
4.5 Children's Non-fiction Books Annual report fields included: Juvenile Non-fiction: **83** Juvenile Non-fiction (shared Renewal): **2**	85
4.8 Circulation of Adult Other Materials[i] Annual report fields included: Periodicals: **16** Microforms**: 0** No Code, Suppressed, Blank: **0** No Code, Suppressed, Blank (shared Renewal): **0** Soundrecording: **11** Soundrecording (shared Renewal): **0** Videorecording: **199** Videorecording (shared Renewal): **2** Media: **0** Media(shared Renewal): **0** Adult Software: **0** Adult Software(shared Renewal): **0** Equipment: **0** Equipment (shared Renewal): **0** Vertical File: **0**	228

4.9 Circulation of Children's Other Materials	79
Annual report fields included:	
J-Periodicals: **0**	
J-Audio: **3**	
J-Audio (shared Renewal): **0**	
J-Video: **74**	
J-Video (shared Renewal): **1**	
J-Other Media: **1**	
J-Other Media (shared Renewal): **0**	
J- Software: **0**	
J- Software(shared Renewal): **0**	
4.12 Use of Electronic Material[ii]	0
4.13 Successful Retrieval of Electronic Information[iii] **RBDigital (0), Tumblebooks (0), Job Now (0), Mango (0), Universal Class (0)**	0
4.20 Interlibrary Loan – Materials Received[iv]	680
4.21 Interlibrary Loan – Materials Provided[v]	1,730
5.4 Website visits for MHLS hosted websites	**No data**
9.33 Aerohive Wi-Fi sessions if managed by MHLS	**No data**

Note that the circulation data for questions 4.1, 4.2, 4.4, 4.5, 4.8, 4.9 is adjusted to include your share of the renewals not attributed to a specific library made through the OPAC, so this number will be larger than the numbers you pull during the year through Web Management Reports.

[i] If you have items with no annual report code, or suppressed status, they have been added here.

[ii] This number includes your OverDrive eBook, eAudio, and eVideo statistics. If your library has additional statistics for similar online library resources that require user authentication and **have a circulation period** (for example Freading, Hoopla, or Kanopy) add that usage here.

[iii] This number includes, your RBDigital, and TumbleBooks statistics (which are collected by library patron barcode prefix). It also includes your portion of the database statistics (assigned on a per capita ratio) from the systemwide group buy databases (JobNow, Mango, Universal Class). If your library has additional statistics for similar online library resources that require user authentication but **do not have a circulation period** (for example Acorn TV, Qello, Great Courses Online, Freegal, or Indieflix) add that usage here.

[iv] This number includes Sierra system holds circulated at your terminal which were received from other member libraries, and holds checked out in Sierra using the recommended process of "ILL dummy cards" with an ITYPE of ILL.

[v] This number is a count of the number of times your items are checked out at other member library locations.

Highland Public Library

Summer Reading Program Information

The following information is from your library's 2021 Summer Reading Program Final Report. Program sessions and attendance for live programs are counted here. Sessions and attendance at recorded programs may be included in other sections of the report.

3.32 Children registered for the libraries summer reading program: **33**

3.33 Young adults registered for the libraries summer reading program: **15**

3.34 Adults registered for the libraries summer reading program: **23**

3.36 Children's program sessions: **12**

3.37 Young adult program sessions: **3**

3.38 Adult program sessions: **32**

3.40 Children's program attendance: **109**

3.41 Young adult program attendance: **20**

3.42 Adult program attendance: **216**

3.44 to 3.50 Collaborators
-

HIGHLAND PUBLIC LIBRARY

2021 Annual Report Financial Information

The information below has been compiled to assist you in preparing your 2021 annual report. This data has been retrieved from the records of the Mid-Hudson Library System Business Office only. *You may have additional sources to add to these numbers.*
If you have any questions about the data provided, please contact Joan Kay at (845)-471-6060 ext. 214 or by email jkay@midhudson.org

Part 11-OPERATING FUND RECEIPTS

Line 11.1-County Funds:

	Date of ck	Amount
Total reported to line 11.1		**0**

Line 11.3 -Local Library Services Aid (LLSA):

	Date of ck	Amount
	2/23/2021	286
	4/2/2021	715
	8/23/2021	3,217
Total reported to line 11.3		**4,218**

Line 11.5-Add'l State Aid rec'd from the System:

	Date of ck	Amount
Grant-in-Aid	12/14/2021	10,000
Total reported to line 11.5		**10,000**

Line 11.6-Federal Aid rec'd from the System:

	Date of ck	Amount
Family Literacy	*	
Barrett Grants	*	0
Adult Literacy		
Total reported to line 11.6		**0**

Line 11.7-Other Cash Grants:

	Date of ck	Amount
Outreach Mini-Grant	12/6/2021	1,200
Total reported to line 11.7		**1,200**

HIGHLAND

PART 12-OPERATING FUND DISBURSEMENTS

Line 12.7-Electronic Material Expenditures:

		Amount
Overdrive		
Mango Languages		
Tumble Books	11/16/2021	
Total reported to line 12.7		**0**

Line 12.25-Contracts with Public Libraries and/or Public Library Systems in New York State:

		Amount
Assessment Fees	see table	12,977
Tech Service Contract		1,020
Telephone Notification System	11/9/2021	285
SAM		
Web Page Hosting	1/15/2021	
Module Maintenance/Licenses	2/18/2021	474
Total reported to line 12.25		**14,757**

Summary of Member Assessment Fees

		Amount
Jan/Feb	1/15/2021	2,163
Mar/Apr	3/9/2021	2,163
May/June	5/6/2021	2,163
July/Aug	7/8/2021	2,163
Sept/Oct	9/10/2021	2,163
Nov/Dec	11/2/2021	2,163
Total billed by MHLS		12,977