**NYLA Conference Scholarship Application**

The NYLA Conference Scholarship from the Mid-Hudson Library System is designed to help provide new library directors and new library staff with the opportunity to attend the Annual Conference of the New York Library Association by matching funds provided by the library to underwrite conference attendance. “New” is defined as serving in the role of director or at the library as a staff person for three years or less.

This is a competitive scholarship. One application per library will be accepted. Maximum request: $500. Minimum request: $250. Member libraries applying for the grant must agree to, at a minimum, match the awarded amount. Libraries that have never benefitted from this program before will be ranked higher.

**Step One**:

Name of Library: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step Two:**

Please indicate if your library has benefitted from this program before: ⃞ Yes ⃞ No

**Step Three:**

Please indicate who you are applying for:

 ⃞ Library Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **OR** ⃞ Library Staff Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step Four:**

The library director must confirm that they, or their designated staff member, has been in their role for three years or less:

*I hereby certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has been in their role for three years or less.*
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

Director’s Signature Date

**Step Five:**

The library’s board must agree on the designee for this scholarship. The board president must sign this application, confirming the board’s choice for this application and making a commitment to match the scholarship locally with library funds:

*I hereby certify that the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Library board has chosen \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as the applicant for this scholarship and is willing to, at a minimum, match the awarded scholarship amount.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

Board President’s Signature Date

**Step Six:**

Please indicate the grant amount requested: $\_\_\_\_\_\_\_\_

**Step Seven:**

Please provide a personal statement from the designee that answers the following questions. Responses should be in 12-point type, with 1 paragraph for each question, and should not exceed one page total for all questions. The Personal Statement Form is on page 3 of this document.

1) Why are you interested in attending the NYLA annual conference?

2) How do you think attending the NYLA conference will assist you with your library responsibilities and personal professional development goals?

3) How do you plan to share what you have learned with others?

**Please note:** Scholarship recipients will be expected to submit a short statement for the MHLS Bulletin weekly newsletter sharing what they learned or how they benefitted from attending the NYLA Annual Conference.

**Personal Statement Form**

Please provide a personal statement from the designee that answers the following questions. Responses should be in 12-point type, with 1 paragraph for each question, and should not exceed one page total for all questions.

1) Why are you interested in attending the NYLA annual conference?

2) How do you think attending the NYLA annual conference will assist you with your library responsibilities & personal professional development goals?

3) How do you plan to share what you have learned with others?