

MHLS Personnel & Planning Committee Meeting

Monday, October 8, 2018 | 3:30pm

1. Roll Call

- | | |
|--------------------------|--|
| ✓ Ric Swierat (D), Chair | ✓ Mary Linda Todd (G) |
| ✓ Stuart Auchincloss (U) | ✓ Mark Wilson (C), Ex Officio |
| ✓ Robert Culp (P) | ✓ Rebekkah Smith Aldrich (Staff Liaison) |
| ___ Barry Ramage (D) | ✓ Linda Vittone (Staff Liaison) |

2. Mr. Swierat called the meeting to order and the agenda was approved.

3. Upcoming CSEA Negotiations

- a) The CSEA Bargaining Unit chair, Gerry Formby, has notified us of their intent to negotiate a new contract.
- b) The Committee discussed who would be on the negotiating team:
 - i) Rebekkah Smith Aldrich, MHLS Executive Director
 - ii) Merribeth Advocate, MHLS Assistant Director
 - iii) Linda Vittone, Financial Manager & Personnel Officer
 - iv) Ric Swierat, Chair, Personnel & Planning Committee
 - v) Barry Ramage, Chair, Finance Committee (& member of the Personnel & Planning Committee)
- c) MHLS staff will prepare financial projections to aid with the negotiations and share those with Ric and Barry prior to the negotiation date.

4. Sexual Harassment Prevention Policy

- a) The Committee reviewed the recently adopted [Sexual Harassment Prevention Policy & Harassment Complaint Form](#) and discussed the fact that while this policy overlaps our existing [Policy Against Harassment and Discrimination \(page 57\)](#) in our Personnel Policy it does not conflict with it.
- b) The Committee discussed the fact that the state mandates all employees to be trained through this new law but does not touch on the issue of trustees. The Committee was interested to explore the idea of MHLS trustees receiving sexual harassment prevention training as well.
- c) The Committee will revisit this issue at their November meeting.