

Facilities Committee

Thursday, May 28, 2025 | 1:30pm

1. Roll Call

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| ✓ Carla Taylor, Chair (P) | ✓ Stuart Auchincloss (U) (ex officio) |
| ☐ Leslie Gerber (U) | ✓ Rebekkah Smith Aldrich (Staff Liaison) |
| ☐ Jenny Post (C) | ✓ Chris Herron (Staff Liaison) |
| ✓ Mark Williams (D) | |

2. **Chair's Comments:** Chair Carla Taylor noted the recent news about the state budget which creates constraints within our operating aid and holds the amount for State Aid for Library Construction flat.

3. **The Committee reviewed its charge** and does not recommend any changes for 2026.

- a. *Committee Charge:* Provides oversight for the maintenance and management of MHLS facilities and grounds, including facility infrastructure, such as communication and I.T. systems. Meets at least twice a year, including an annual physical inspection and review of the MHLS facilities.

4. Capital Plan Priorities for 2026:

- a. The Committee reviewed the [Approved facilities Plan](#) and discussed the opportunity swap projects covered by the State and Municipal Facilities Grant (SAM) grant that was earmarked for MHLS by Assemblymember Jacobson for the office building boiler. The emergence of the Community Geothermal project thanks to Central Hudson's inclusion of MHLS properties into their proposal to the state could result in an all-expenses paid HVAC system, negating the need for the SAM funding for the boiler. Given that the boiler was recently repaired, MHLS staff proposed an alternative project to make use of the SAM funding while we wait on the determination of the Central Hudson project by New York State.
- i. Alternate project: MHLS Staff are seeking quotes on a project that would address two concerns:
1. New wiring throughout the office building and Auditorium to upgrade our internet connectivity
 2. Address current shortcomings of the work areas on the second floor, primarily noise and lighting issues via a new ceiling and zoned lighting and possibly new flooring as well as exploring the addition of more enclosed workspaces. This is currently listed as one of the top three priorities in the MHLS Facilities Plan that the board approved.
- ii. **ACTION ITEM:** Carla Taylor moved, and Mark Williams seconded a motion to recommend to the board that the SAM grant be applied to the wiring and renovation project rather than the replacement of the boiler.

5. Updates:

- a. **Parking Lot Projects:** The trench that was cut across the driveway that had sunk was dug up, filled in and repaved; shortly the parking lot will be sealed and restriped.

- b.** AV System in Auditorium: The microphones in the Auditorium's AV setup have failed. A contractor will be coming in to fix them and conduct preventative maintenance on the AV system.
- c.** Pollinator Garden Plaque is in progress.
- d.** Recent damage to office building ramp: An employee ran their car into the ramp, causing damage to the outside corner of the ramp. This has not compromised the ramp, therefore this fix will be added to the list of exterior repairs and rehabilitation that need to be conducted when time and money allow.
- e.** The No Trespass Affidavit has been re-signed with City of Poughkeepsie Police for 2026-2027.
- f.** The third floor HVAC project was completed in December. A minor repair was needed since and was covered by the warranty.
- g.** Upgrades to the hardware and software of the surveillance system have been completed.
- h.** The elevator repair was deemed unnecessary after consulting with other professionals. The elevator has been working well. Daily inspections are made.
- i.** The Auditorium railing repairs have been completed.
- j.** Recent inspections have all gone well:
 - i.** Gas leak test
 - ii.** Fire system, CO2 and heat sensors
 - iii.** Fire extinguishers

The meeting was adjourned at 2:07pm.